

Career, Technical and Agriculture Education Winter Professional Learning Conference January 24, 2017

Accountability & Finance Team

Cheryl Clemons

CTAE Program Manager
Accountability and Finance

1752 Twin Towers East

205 Jesse Hill Jr. Drive

Atlanta, GA 30334

Tel: 404-463-5279
Fax: 404-651-8984

Email: cclemons@doe.k12.ga.us



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Requirements for Submitting Perkinsplus Grant Application

- A completed application with all required attachments must be received no later than 5pm on February 17, 2017
- Confirm that applications are complete before submitting
- Applications must be sent via email to Lplan@doe.k12.ga.us with a copy to your CTAE Region Coordinator



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Requirements for Submitting Perkinsplus Grant Application (Cont.)

- System Directors will receive an email confirmation that their application has been received
- System must notify Lplan immediately if a confirmation is not received **within 2 business days** of submitting the application
- Forms requiring original signatures must be scanned and submitted through the Lplan@doe.k12.ga.us as part of the grant application

FY2018 Perkinsplus Reserve Grant



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- Four funding options for which you may apply
- **Be sure** to complete the narrative information required by each option
- If you are including **Professional Development**, you must outline what the professional development is, who is attending, and where it is to be offered

FY2018 Funding Options



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OPTION #1

IMPROVING PERFORMANCE ON CORE INDICATORS

OPTION #2

NON-TRADITIONAL ACTIVITIES

OPTION #3

SPECIAL POPULATIONS

OPTION #4

IMPLEMENTING END-OF PATHWAY ASSESSMENTS

FY2018 Perkins *plus* Reserve Funding Levels



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- **Option #1** Core Indicators **\$15,000**
- **Option #2** Non-Traditional **\$10,000**
- **Option #3** Special Populations **\$10,000**

FY2018 Perkins *plus* Reserve Funding Levels



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- **Option #4** Assessment will be funded based on your October 2016 CTAE FTE count

• FTE 0-300	\$15,000
• FTE 301-1,000	\$20,000
• FTE 1,000+	\$25,000



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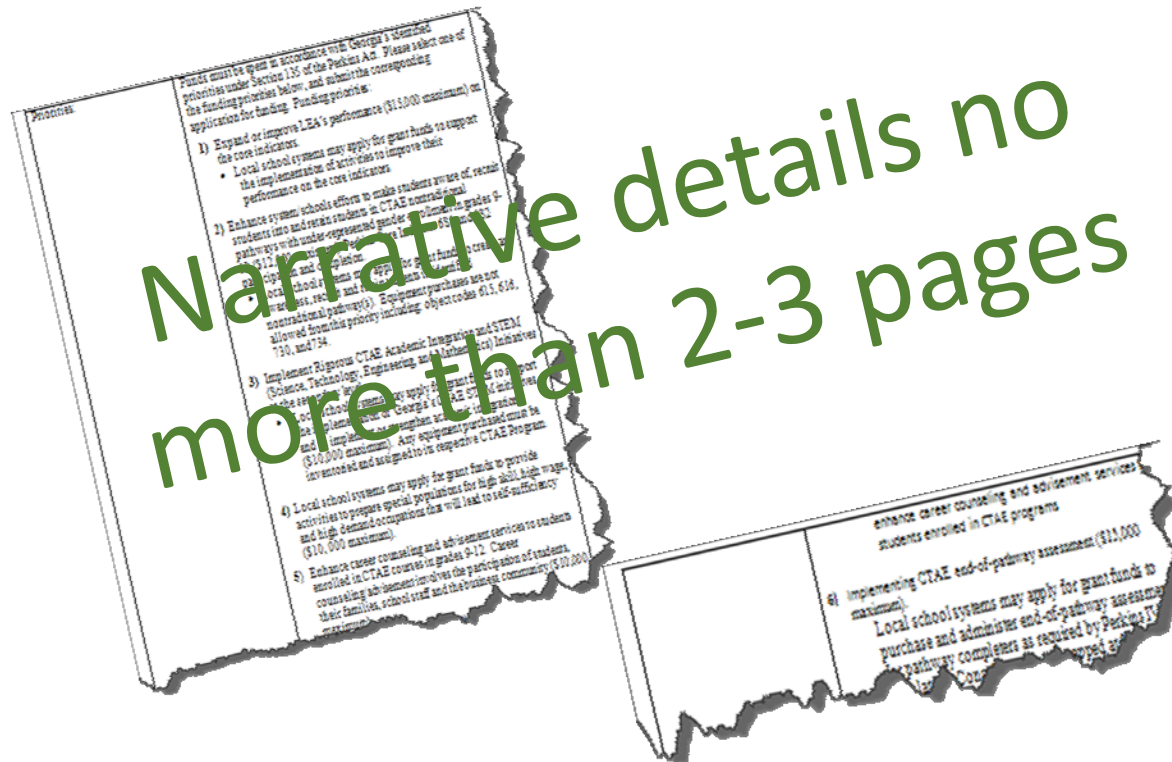
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	Perkinsplus
<p>Option 1</p>	<p><i>Expand or improve LEA's performance on any core indicators except 6S1 and 6S2. The proposed budget may not exceed \$15,000.</i></p>
<p>COMPLETE APPLICATION FOR OPTION 1 MUST INCLUDE:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Appendix A – Cover Page <input checked="" type="checkbox"/> Appendix B – Signed Assurances with Original Signatures <input checked="" type="checkbox"/> Grant Narrative – Questions I, II and III <input checked="" type="checkbox"/> Appendix C – GADOE Budget Chart <input checked="" type="checkbox"/> Appendix D – Budget Narrative 	<p>Local school systems may apply for grant funds to support the implementation of activities to improve its performance on any core indicator except 6S1 & 6S2.</p> <p>Applications must address the items below.</p> <p>I. Describe the activity and the need for implementation.</p> <ul style="list-style-type: none"> • Identify the activity to be implemented or improved. • Indicate the Perkins Core Indicator(s) to be addressed. <ul style="list-style-type: none"> ◦ What is the current performance level for the indicator(s) listed above? • For professional development and identify staff involved. <p>II. Plan of Operation and Timeline</p> <ul style="list-style-type: none"> • List and describe the specific steps that will occur to support the successful development and implementation of the activity. <ul style="list-style-type: none"> ◦ For each step listed, include a timeline and the person responsible.

Narrative Required

Each option lists the required documents to be submitted





APPENDIX "D"

FY2018 PERKINSplus BUDGET NARRATIVE TEMPLATE						
TOTAL FUNDING REQUESTED:						
System Name:				System Number:		
Detailed Item Description	Describe How Item or Activity Will be Used in Program	Function Code	Object Code	Quantity	Cost Per Item	Total Expenditure (Quantity x Cost Per Item)
						-
						-
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Total Perkinsplus Funds						

PERKINS^{plus} Sample Grant Budget Narrative Detail



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Appendix D

FY2015 PERKINSplus BUDGET NARRATIVE TEMPLATE						
OPTION FUNDING REQUESTED:						
System Name:	Pelham City			System F	784	
Detailed Item Description	Describe How Item or Activity Will be Used in Program	Function Code	Object Code	Quantity	Cost Per Item	Total Expenditure (Quantity x Cost Per Item)
Camp stipend for Teacher 1	English instructor	1000	116	15	38.05	570.75
Camp stipend for Teacher 2	English instructor	1000	116	15	42.99	644.85
Camp stipend for Teacher 3	Social Studies instructor	1000	116	11	25.75	283.25
Camp stipend for Teacher 4	Social Studies instructor	1000	116	11	20.79	228.69
Camp stipend for Teacher 5	Science instructor	1000	116	7	21.99	153.93
Camp stipend for Teacher 6	Science instructor	1000	116	7	41.74	292.18
Camp stipend for Teacher 7	Math instructor	1000	116	15	38.05	570.75
Camp stipend for Teacher 8	Math instructor	1000	116	15	25.53	382.95
Camp stipend for Teacher 9	Carpentry instructor	1000	116	15	40.53	607.95
1/4" plywood sheet	Used in math/carpentry collaborative project.	1000	610	12	16.08	193.08
1x12x12 sheving board	Used in math/carpentry collaborative project.	1000	610	12	16.99	203.88
18v cordless hammer drill	Used in math/carpentry collaborative project.	1000	615	1	229.99	229.99
3 x 21 belt sander	Used in math/carpentry collaborative project.	1000	615	1	139.99	139.99
80 grit sanding belts (5 pk)	Used in math/carpentry collaborative project.	1000	610	5	7.49	37.45
Elmer's glue	Used in math/carpentry collaborative project.	1000	610	50	1.08	54.00
AAA batteries	Used in math/carpentry collaborative project.	1000	610	14	12.00	168.00
No. 2 pencils	Used in math/carpentry collaborative project.	1000	610	12	0.65	7.80

Provide Specific Detail

DRAFT – FY2018 EOPA Funding Worksheet



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- Remember this is a **DRAFT** copy
- Intended to be used to assist systems with preparing EOPA Perkins*plus* Grant budgets
- Some new assessments have been added for FY2018; others may be added
- Actual assessment inventory may change
- Assessment inventory will be shared at GACTE



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FY2018 EOPA Funding Worksheet - Appendix "E"						
<i>DRAFT Copy - EOPA Exam inclusions and pricing may possibly change based on the approved FY17 Technical Skill Attainment Inventory</i>						
System Name	System Number	School Name	School Code			
Cluster Area	Career Pathway Name	Available Pathway Exams	Pathway Sub Category Exams Available	Cost Per Exam	Number of Exams	Total Cost of Exams
Agriculture	Agribusiness Systems	Agricultural Communications & Leadership (Precision)		\$6.00	\$ -	
	Agriculture Energy Systems	Natural Resource Science II (Precision)		\$6.00	\$ -	
	Agriculture Leadership in Animal Production	Agricultural Science I (Precision)		\$6.00	\$ -	
	Agriculture Leadership in Aquaculture	Agricultural Science I (Precision)		\$6.00	\$ -	
	Agriculture Leadership in Food Product Processing	Agricultural Communications & Leadership (Precision)		\$6.00	\$ -	
	Agriculture Leadership in Forestry	Agricultural Science I (Precision)		\$6.00	\$ -	
	Agriculture Leadership in Horticulture	Agricultural Science I (Precision)		\$6.00	\$ -	
	Agriculture Leadership in Plant Science	Agricultural Science I (Precision)		\$6.00	\$ -	
	Agriculture Mechanics and Electrical Systems	Agricultural Systems Technology II (Precision)		\$6.00	\$ -	
	Agriculture Mechanics and Metal Fabrication	Agricultural Systems Technology I (Precision)		\$6.00	\$ -	
	Agriculture Mechanics Systems	Agricultural Mechanics - NOCTI		\$20.00	\$ -	
		Agricultural Systems Technology II (Precision)		\$6.00	\$ -	
	AgriScience Systems	Agricultural Science I (Precision)		\$6.00	\$ -	
	Horticulture and Animal Science	Agricultural Science I (Precision)		\$6.00	\$ -	
	Animal Mechanical Systems	Agricultural Science I (Precision)		\$6.00	\$ -	
	Animal Production and Processing	Agricultural Science I (Precision)		\$6.00	\$ -	
	Companion Animal Systems	Agricultural Science II (Precision)		\$6.00	\$ -	
	Environmental Agriculture Systems	Natural Resource Science II (Precision)		\$6.00	\$ -	
	Equine Science	Animal Science II (Precision)		\$6.00	\$ -	
	Food Animal Science	Animal Science II (Precision)		\$6.00	\$ -	
	Food Products and Processing Systems	Agricultural Science I (Precision)		\$6.00	\$ -	
	Forest: Mechanical Systems	Agricultural Science I (Precision)		\$6.00	\$ -	
	Forest/Renewable Energy	Natural Resource Science II (Precision)		\$6.00	\$ -	
	Forestry and Animal Science Systems	Agricultural Science I (Precision)		\$6.00	\$ -	
	Forest: Management Systems	Natural Resource Science II (Precision)		\$6.00	\$ -	
	Forestry/Natural Resource Management	Forest Products and Processing - NOCTI		\$20.00	\$ -	
		Natural Resource Science I (Precision)		\$6.00	\$ -	
	Forestry/Wildlife Systems	Forest Products and Processing - NOCTI		\$20.00	\$ -	
		Natural Resource Science II (Precision)		\$6.00	\$ -	
	Horticulture and Forest Science	Agricultural Science I (Precision)		\$6.00	\$ -	
Horticulture Mechanical Systems	Agricultural Science I (Precision)		\$6.00	\$ -		
Landscape Management Systems	Landscape Management (Precision)		\$6.00	\$ -		
Plant and Floral Design Systems	Floriculture and Greenhouse Management (Precision)		\$6.00	\$ -		

SAMPLE

Scoring Rubric



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APPENDIX "F" GEORGIA DEPARTMENT OF EDUCATION CTAE Perkinsplus GRANT SCORING RUBRIC FOR OPTIONS 1-4

Using the following rubric, reviewers will assign numerical scores and prepare comments. The review team will meet to determine consensus.

	Level 3 Meets All Criteria	Level 2 Meets Some Criteria	Level 1 Meets Few or No Criteria
A. Activity description and the use of data to support the need for the activity.	The proposed activity is clearly and thoroughly described, and the performance data proves the need for the activity.	There is a limited description of the proposed activity, and the performance data provides limited support for the activity.	The proposed activity is not clearly identified, and little or no performance data was included to support the need for the activity.
25 Points	25-15	14-6	5-0
B. Plan of Operation and Timeline	A detailed timeline, including specific steps in the implementation process is included. Persons responsible are listed. An explanation is given as to how the implementation process will be evaluated for success.	A timeline that includes some specific dates is included. Persons responsible are listed. A limited explanation is given as to how the implementation process will be evaluated for success.	The timeline does not exist or is very limited and includes few specific dates. No explanation is given as to how the implementation process will be evaluated for success.
10 Points	10-6	5-3	0
C. Key Personnel	Key personnel are identified by name, title, and role.	Few key personnel are identified by name, title, and role.	No key personnel are identified.
5 Points	3-4	3-1	0
D. Budget Narrative	Budget is clear, reasonable and cost effective. Budget narrative itemizes expenses in detail by completing all items requested on the "Budget Narrative Template." Budget calculations are correct.	Budget is reasonable and cost effective. Budget narrative identifies expenses and provides general explanation. Budget contains a few errors with some items missing from "Budget Narrative Template."	Budget is not clear, reasonable and/or cost effective. Budget narrative does not provide detailed explanation of expenditures. Budget contains errors and/or is completed incorrectly.
50 Points	50-20	23-15	14-0
E. Grant Budget Chart	Budget Chart is complete. All funds requested are budgeted to the appropriate object code.	Budget Chart is incomplete or needs revision. Items are not charged to the appropriate object code.	Budget Chart not completed or contains errors and is completed incorrectly.
10 Points	10-6	5-3	0
System Name:		Evaluator:	Total Points:

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February 5, 2016
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PERSONNEL ACTIVITY REPORT (PAR)

Recipient: Jane Doe School: Westside High School

Reporting Period: May 1-31, 2016

I hereby certify this report is an accurate representation of the total activity expended during the period indicated.

Program Name	Date of Activity	Description of Activity	Hours Worked	Total Compensation	Distribution of Time
Perkins	May 2, 2016	Substitute - FBLA	8	\$65.00	100%
Perkins	May 6, 2016	EOPA Test Administration	2	\$60.00	100%
Perkins	May 7, 2016	EOPA Data Entry	6	\$180.00	

Signature of Paid Recipient

Signature of Supervisor

Date

Must include time and compensation!

A Complete FY2018 Perkins *plus* Reserve Grant Application Includes

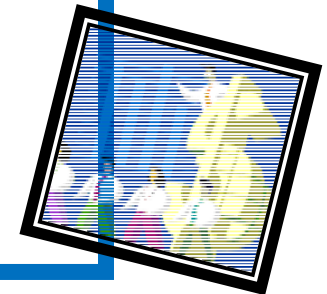
- Appendix A - Proposal Cover Page
- Appendix B – Assurances with original signatures signed and scanned
- Grant Narrative - Questions I, II and III
- Appendix C - Grant Budget Chart
- Appendix D - Perkins *plus* Budget Narrative Template
- Appendix E - CTAE Assessment Funding Worksheet (Option #4 Only)



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FY2017 Reserve Grant Projects Funded

- Total Reserve Funds Available..... \$1,933,619
- Total Perkins*plus* Reserve Grant Requests ...\$1,803,365
- Total Perkins*plus* Reserve Grants Funded.....\$1,668,720
 - Grant awards included in system FY2017 allocations



Dates for Amendments, Expending Funds & Closing Out Grants



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- All amendments must be submitted for approval **no later than June 6, 2017.**
- All funds must be expended by **June 30, 2017.**
- All funds must be drawn down by **July 31, 2017.**
- If your system knows that it **will not** be using grant funds, notify us **NOW via an email to Lplan!**
- CTAE Completion Reports are due to Grants Accounting by **July 31, 2017** (must have a status of **CLOSED**).

Availability of FY2018 Funds



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On August 1, 2017, all FY2018 funds will be frozen for all CTAE grants if the LEA has not submitted the required completion reports with a **CLOSED** status.

Selection of Recipients for Required Monitoring



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An LEA to be monitored will be determined by using both its risk assessment rating from the CTAE Accountability & Finance Unit and the GaDOE Office of Financial Review Division rating.

(CTAE Unit: two-thirds of the score; GaDOE Financial Review: one-third of the total score).



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Monitoring & Technical Assistance Checklist

CAREER, TECHNICAL, AND AGRICULTURAL EDUCATION 2017-18 MONITORING AND RISK ASSESSMENT CHECKLIST
(Based on FY16 Data)

Fiscal Year: FY2016

System: Date:

ELEMENTS FOR REVIEW	YES	NO	N/A	POINTS	EVIDENCE OF COMPLIANCE AND NOTES
8. Did the LEA sign off on the Program Improvement Grant application through the consolidated application process by May 15, 2016?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	Click here to enter text.
9. Did the LEA sign off on the Program Improvement Grant budget data through the consolidated application process by September 30, 2016?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	Click here to enter text.
10. Did the LEA use the state recommended equipment inventory management form, or did the form used by the LEA have all the required information?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	Click here to enter text.
11. Did the LEA "draw down" funds from Grants Accounting Online Reporting System (GAORS) on a timely basis?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	Click here to enter text.
12. Did the LEA have Perkins IV federal funds greater than \$100,000 combined total of Program Improvement and Carryover) left unspent after June 30, 2016?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	Click here to enter text.
13. Did the LEA report EOPB funding irregularities for the most recent fiscal year?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.	Click here to enter text.
Total Points					

By signing this report, I certify to the best of my knowledge and belief that the information is accurate, and the expenditures, disbursements and the conditions of the purpose and objectives set forth in the terms and conditions of the grant, are true, correct, and complete. I understand that providing false, fictitious, or fraudulent information, or the omission of any material information, is a violation of federal law and may result in civil or administrative penalties for fraud, false statements, false claims, or other violations of federal law.

CTAE Director (Signature): _____
Georgia Department of Education
January 25, 2017
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ELEMENTS FOR REVIEW	YES	NO	N/A	POINTS	EVIDENCE OF COMPLIANCE AND NOTES
1. Has the current CTAE Director been in the position since July 1, 2015?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	Click here to enter text.
2. Did the CTAE Director attend two or more CTAE sponsored workshops: Worker Conference, GATE, or Technical Assistance Meetings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	Click here to enter text.
3. Did the CTAE System Director complete the training for New CTAE Directors?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	Click here to enter text.
4. Did the LEA meet its Perkins IV local budget match requirement (as reported on the Perkins Expenditure Report)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	Click here to enter text.
5. Did the LEA submit all budget amendments to the Program Improvement Grant prior to the deadline of June 5, 2016?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	Click here to enter text.
6. Did the LEA submit all Perkins IV Grants (Program Improvement, Perkinsplus, & Carryover) Completion Reports by the July 31, 2016, deadline?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	Click here to enter text.
7. Did the LEA meet Core Indicator 251 (Technical Skill Attainment) on the most recently published data?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	Click here to enter text.

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LEA will complete responses and provide evidence

DETERMINING A RATING



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The CTAE Accountability & Finance Unit will conduct a monitoring and risk assessment review each year to determine if an LEA is considered high risk.

Each year, all LEAs will be asked to complete the Monitoring and Risk Assessment Checklist. The completed checklist will be emailed to LPlan (lplan@doe.k12.ga.us) with a copy sent to their CTAE Region Coordinator by the established deadline.

The following High Risk Intervention Elements will be used to determine each LEAs score. Those LEAs with a score:

- **between 0 to 40 points will be determined low risk.**
- **between 50 to 90 points will be determined medium risk.**
- **score of 100 or greater will be determined high risk.**

The goal for an LEA will be to have a low risk rating score.

Notification of On-Site Monitoring Visits

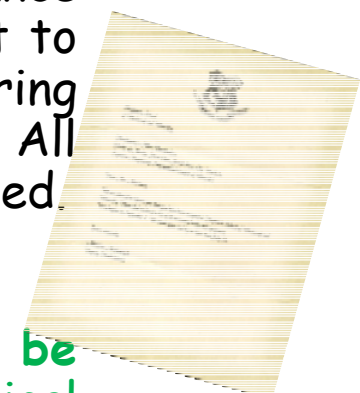


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An official letter of notification of the on-site monitoring visit will be sent to the selected system superintendent by the State CTAE Director. CTAE Directors will also be notified at the Spring Technical Assistance workshops. A spring technical assistance meeting will be conducted by the Accountability and Finance Unit to disseminate the self-study assessment, required monitoring documents and to review the monitoring process and procedure. All equipment purchased through State or Federal funds will be verified.

LEAs selected for OCR (Office for Civil Rights) monitoring will be notified by letter as well as the Superintendent. A spring technical assistance meeting will be conducted by the Accountability and Finance Unit to disseminate the self-study assessment, required monitoring documents and to review the monitoring process and procedure. It is recommended that you bring a team to this meeting including your facilities supervisor, special needs director, Title IX Coordinator, counselor, and someone from Human Resources.



Monitoring & Technical Assistance Reviews



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Steps in the process:

- LEAs will complete the self-assessment (FY2016 Monitoring and Technical Assistance Checklist)
- LEAs submit completed checklist to Lplan and a copy to CTAE Region Coordinator by 5 pm on February 3, 2017
- At-Risk rating will be determined for each LEA (one-third based on GaDOE Financial Review score and two-thirds based on CTAE score)
- Approximately 30-32 LEAs will be reviewed annually
- High At Risk will be monitored along with 5-10 LEAs randomly selected from medium and low risk groups

MONITORING VISITS WILL REVIEW



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The CTAE Accountability and Finance Unit conducts a monitoring and risk assessment of the following Perkins IV areas:

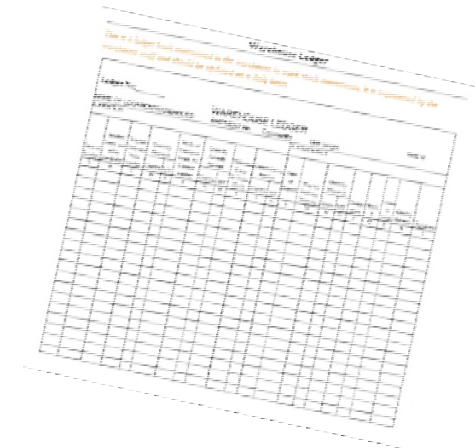
- **Monitoring and Risk Assessment Checklist Results**
- **Core Indicators of Performance Data**
- **Financial Review Status**
- **Inventory**

FY2017 CONSTRUCTION-RELATED EQUIPMENT CLOSEOUT WORKSHOP

Who: FY2017 CRE Grant Recipients(Phase II)

When: March 22, 2017 at 9:00 am

Where: Webinar



Construction-Related Equipment Grant Reminders



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- The guidelines were revised December 1, 2015
- The GaDOE/CTAE equipment inventory form located on the CTAE website is **required**. A copy of the completed CTAE equipment form is to be kept in the office of the local board and should be available for review upon request.
- At the conclusion of the year in which the grant was funded, a final copy of the equipment inventory is to be uploaded to the Attachment Tab of the system's Consolidated Application for the next fiscal year.

Construction-Related Equipment Grants



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- Architectural plans for the facility must be **submitted to and approved** by GaDOE Facility Services unit.
- To receive grant funds operate a full-time program with a qualified teacher hired or position advertised.
- Optional quote review and purchasing guidance for use of CRE Bond Grant Funds
- If you choose not to review with program specialist you are on your own if not approved by GSFIC
- You will still need to complete the request in the consolidated application 15 months ahead of opening the new facility
- There is no guarantee of funds. Funds are allocated through the Governor and Legislative budgets.



Construction-Related Equipment Grants



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- **Stolen, lost or destroyed equipment** that is less than five (5) years old must be reported in writing to the State CTAE Director within ten days of the discovery of the loss. The State CTAE Director is to be notified of the name of the specific item, the cause of the loss (stolen, lost, damaged, destroyed, etc.) and the value of each item. The State CTAE Director will then contact GSFIC, who is the owner of the equipment. The LEA is responsible for the replacement of the value of the equipment lost. The LEA has 60 days from the date the report was filed to replace the missing equipment.

Required Certifications



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- To assure that expenditures are proper and in accordance with the terms and conditions of the Federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the non-Federal entity, which reads as follows:
- *"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements false claims or otherwise. (US Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)"*

Construction-Related Equipment Grant Timeline FY2018 Funding Requests

May 15, 2016 – Request funding submitted to CTAE in the Consolidated Application by the LEA (Phase I Application)

June- July 2016 – CTAE reviews funding request

August 2016 – Funding request submitted to DOE Facilities Office

September 2016 – Funding request forwarded to Governor's Office of Planning and Budget

January 2017 – Governor's budget presented to General Assembly which includes funds from state bond sale



Construction-Related Equipment Grant Timeline FY2018 Funding Request

April 2017 – General Assembly approves State Budget

May 2017 – Request funding submitted to CTAE in the Consolidated Application by LEA(Phase II Application)

June 2017 – State Board of Education approves LEA grants if funded by the Georgia General Assembly

July 1 ,2017 – Funds are available for LEA to purchase equipment
(Instruction is expected to begin August 2017)

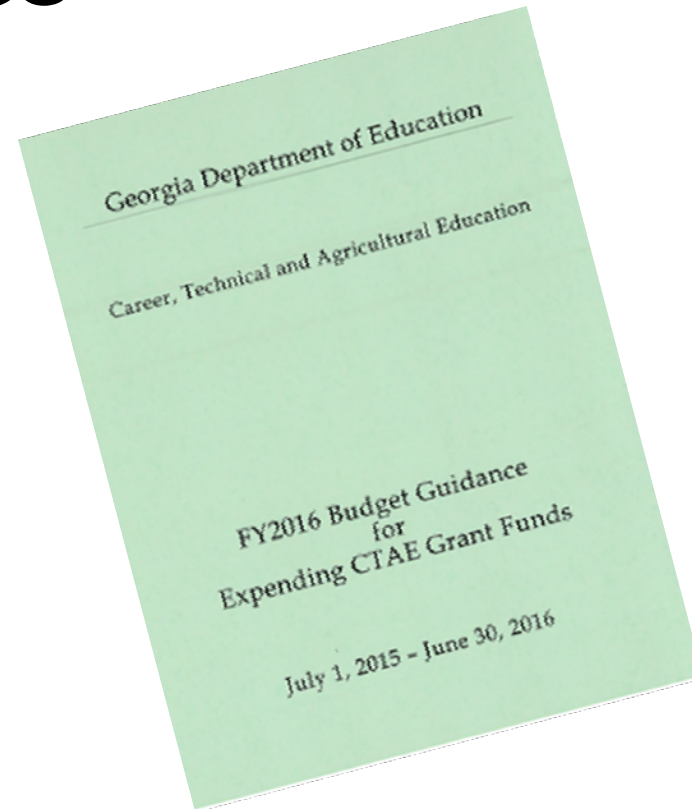
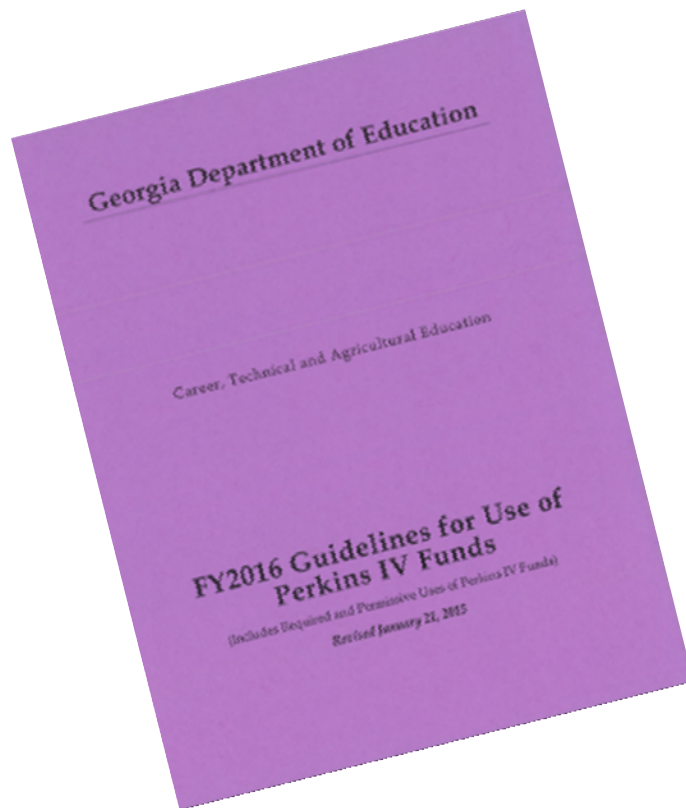
FY2018 Construction-Related Equipment Bond Status

FY 2018 CTAE Construction-Related Equipment Requests							
Estimated Unused Authorization							\$838,000
Original Requests							
AG Equipment				\$1,864,000			
CTE Equipment				\$7,265,000			
Total Requests				\$9,129,000			
Current Requests							
AG Equipment				\$1,881,500			
CTE Equipment				\$6,126,000			
Total Requests				\$8,007,500			\$8,007,500
Request shortfall to Senate and House						(\$7,169,500)	

Use of Perkins Funds FY2018 and Budget Guidance



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Distributed at Technical Assistance Meetings

GACTE SCHEDULE CHANGES



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Sunday, July 9:

- | | |
|-----------|---------------------------------------|
| 2:00-4:00 | New Leaders Orientation (Nancy & Roy) |
| 4:00-5:00 | FY2018 CRE Phase II (Cheryl) |
| 5:00-6:00 | CTAE Advisory Council (Nancy & Roy) |

Very Important

CTAE Timeline

(Dates and Deadlines through December 2017)



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CTAE Timeline February 2017 - December 2017

Date	Event	Notes
April 15	FY17 Annual Report for WBL (one per WBL teacher) submitted via the on-line process	
April 15	YAP Program Assessment (one report per system)	
April 21	Deadline for CTAE Director's approval of all FY18 i	February 5
April 29	Deadline for Agricultural Education teachers to con	February 16
May 1	EOPA Data Submission Process Training Webinar	February 17
May 4	Ag budget sheet required by regional coordinators to each Ag grant in the Consolidated Application	
May 5	Deadline for sign off on DC (data collection) side of FY17 EOPA Data Submission via EOPA On-Line / on Student Records Data	March 1
May 12	Final date for FY17 budget amendments for all directors	March 13
June 1-28	EOPA Sign Off Deadlines	March 13
June 28	Final date to expend FY17 funds for all grants (No FY18 PON Application will reopen to accommodate placement)	March 13
June 30	Meeting with New CTAE Directors at GACTE - 2.0	March 19
July 1	70th Annual GACTE Summer Leadership Conference	March 16
July 8	Final date to draw down FY17 funds through CAG	April 1
July 9-12	FY17 Completion Reports for all CTAE grants in status. Failure to do so will result in all FY18 G matter is resolved. Federal Perkins grants do not Federal grants; therefore, all CTAE grant funds closed by July 31, 2017. (Share this date with y	April 3
July 31	Deadline for updating all profiles in CTASERN	
August 28	Deadline for uploading the FY17 Expenditure Com	
September 29	Deadline for reviewing CTAE state or federal grant; APR - 5:00 p.m. deadline	
September 29	Deadline for reviewing CTAE state or federal grant; APR - 5:00 p.m. deadline	
September 28	Deadline for all FY18 grant budgets to be complete	
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September-December	DCR Reviews and Monitoring & Risk Assessment	

Technical Assistance Meetings

- March 23: Gordon County College & Career Academy, 505 Beamer Road, Calhoun, GA
- Washington County Board of Education, 501 Industrial Drive, Sandersville, GA
- Lowndes County Board of Education, 1592 Norman Drive, Valdosta, GA
- Dougherty County Isabella Complex, 300 Casson Street, Albany, GA
- March 24: Lanier Career Academy, 2723 Turning Creek Road, Gainesville, GA
- Upton-Lee High School, 268 Knight Trail, Thomaston, GA
- Ware County High School, 700 Victory Drive, Waynesville, GA
- April 11: Alvin Wilbanks Inst. Support Center, Building 200, 437 Old Peachtree Road, Suwanee, GA
- Houston Co. BOE, 1100 Main Street, Perry, GA
- April 13: Ryan County Board of Education, 6810 Hwy 280 East, Black Creek, GA
- Lineoln County High School, 200 Charles Ward Elam Street, Lincoln, GA
- April 18: Douglas County College & Career Institute, 4000 Timber Ridge Drive, Douglasville, GA
- April 27: Berrien High School, 500 East Smith Avenue, Nashville, GA

CTAE Leaders "Save The Dates" Spring 2017

FY2018 Local Plan Technical Assistance Workshops

March 23, 2017	North, Central, South
March 24, 2017	South
April 11, 2017	North, Central & South
April 13, 2017	North, Central & South
April 18, 2017	Central
April 27, 2017	North & South

Perkins V Reauthorization



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- Reauthorization in lame duck session did not happen
- Process starts over with new Congress
- Purpose of Act largely remains unchanged
- Local plan will change; states maintain authority over contents

Georgia OCTAE Audit



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- On site monitoring visit conducted by USDOE, OCTAE August 8-12, 2016.
- The monitoring team:
 - Identified no compliance findings
 - Identified improvement strategies to strengthen Perkins administration, implementation, and accountability

“...it is very rare for a state to receive no findings after a full week review. OCTAE will likely recommend that other states look to your protocols as the ‘gold standard’. Congratulations!”

Michael Brustein, Esquire

BRUSTEIN & MANASEVIT, PLLC

Accountability and Finance Staff Contact Information



Richard Woods,
Georgia's School Superintendent
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ga DOE.org

- Dr. Ray Anukam

ranukam@doe.k12.ga.us

- Nancy Bessinger

nbessinger@doe.k12.ga.us

- Cheryl Clemons

cclemons@doe.k12.ga.us

- Nicole Croom

ncroom@doe.k12.ga.us

- Mamie Hanson

mhanson@doe.k12.ga.us

- Cynthia Pitts

cpitts@doe.k12.ga.us

- Roy Rucks

rrucks@doe.k12.ga.us

