CTAE Timeline
March 2013 - December 2013

March 1	Ag Budget Worksheet available at gaaged.org website or from Ag Regional Coordinators
March 5	OCR Technical Assistance Workshop - Macon
March 12	Spring Update Meeting-Brunswick – Golden Isle Career Academy
March 13	Spring Update Meeting-Tifton – Tifton UGA Campus Conference Center
March 19	Spring Update Meeting-Dublin – Oconee Fall Line Technical College
March 20	Spring Update Meeting-Macon – Holiday Inn North
March 26	Spring Update Meeting-Athens – Classic Center
March 27	Spring Update Meeting-Cartersville – Clarence Brown Conference Center
March 31	Quarterly Report deadline for systems required to develop Improvement Plan for Perkins Core Indicators. Submit updated plans to LPlan@doe.k12.ga.us
April 1	FY13 Annual Report opens for CTE teachers currently with a POW (All Annual Reports must be completed before a teacher can be given access to either the FY14 POW or the FY13 Improvement Plan)
April 1	FY13 POW Improvement Plan opens for CTE teachers who have not satisfactorily completed all areas of the FY13POW. (The Improvement Plan must be submitted and approved before the teacher is given access to the FY14 POW)
April 1- April 26	FY14 POW application window will be open for CTE teachers. (NOTE: FY13 POW Annual Reports and/or FY13 POW Improvement Plans must have already been approved by the CTAE directors.)
April 1	FY13 Annual Report for WBL (one per WBL teacher) submitted to Dwayne Hobbs (dhobbs@doe.k12.ga.us)
April 1	YAP Program Assessment (one report per system) submitted to LPlan (Lplan@doe.k12.ga.us)
April 1	Deadline for notifying 8th-11th grade students of Dual Enrollment options (Board Rule IDCH 160-4-2-.34)
April 1	Budget Request Worksheet for Ag Education submitted to Ag Region Coordinator South: Lynn Barber (lbarber@doe.k12.ga.us) Central: Chris Corzine (ccorzine@doe.k12.ga.us) North: Stan Mitchell (smitchell@doe.k12.ga.us)
April 5	Perkinsplus completed application submitted to LPlan (lplan@doe.k12.ga.us) and CTAE Region Coordinator. Application includes: Cover page, application, signed assurances & budget narrative, excel budget sheet & Assessment worksheet (if applying for this priority).
April 16	Technical Assistance Meeting-Houston County BOE, Perry, GA
April 17	Technical Assistance Meeting-Floyd County College & Career Academy; Lincoln County High School, Lincolnton, GA; Isabella Complex, Albany, GA
April 18	Technical Assistance Meeting- White County High School, Cleveland, GA; Thomas County High School, Thomasville, GA;

April 23	Technical Assistance Meeting-Gwinnett County BOE, Suwanee, GA; Upson Lee High School, Thomaston, GA; Golden Isle Career Academy, Brunswick, GA
April 25	Technical Assistance Meeting-Douglas County College & Career Academy, Douglasville, GA; Washington County BOE, Sandersville, GA; Effingham County Career Academy, Rincon, GA
April 26 – May 2	Deadline for CTAE Director approval of the following: • FY13 POW Annual Report Submission • FY13 POW Improvement Plan Submission
May 1	Deadline for Agricultural Education teachers to complete POW on the Ag Ed website
May 7	Ag budget sheet returned by regional coordinators; system CTAE director must upload this sheet to each Ag grant in the Consolidated Application
May 10	Deadline for CTAE Director approval of all FY14 CTE POW applications including vacancies
May 15	Deadline for sign off on DC (data collection-form) side of all grants on the Consolidated Application -- *5:00 p.m. Superintendent sign off deadline*
June 7	**Final date for FY13 amendments for all grants (Work closely with your finance director)**
June 24-28	Window of time in which to enter End Of Pathway Assessment data into Student Record
June 28	Final date to expend FY13 funds for all grants (Work closely with your finance director)
June 30	Quarterly Report deadline for systems required to develop Improvement Plan for Perkins Core Indicators. Submit updated plans to LPlan@doe.k12.ga.us
July 1	FY14 POW Application will reopen to accommodate adjustments for vacancies, or changes in teacher placement.
July 10 – 13	66th Annual GACTE Summer Leadership Conference
July 31	Final date to draw down FY13 funds through GAORS for all grants (Work closely with your finance director.)
July 31	**FY13 Completion Reports for all CTAE grants must be completed and have a CLOSED status. Failure to do so will result in all FY14 CTAE grant funds being frozen until the matter is resolved. Federal Perkins grants do not share the same closure date as other Federal grants; therefore, all CTAE grant funds must be expended and completion reports closed by July 31, 2013. (Share this date with your finance director.)**
August 30	Deadline for updating all profiles in CTAERN
September 30	Deadline for all FY14 grant budgets to be completed on the Consolidated Application and signed off by Superintendent
September 30	Quarterly Report deadline for systems required to develop Improvement Plan for Perkins Core Indicators. Submit updated plans to LPlan@doe.k12.ga.us
September-December	Compliance and OCR Reviews