

**PROGRAM IMPROVEMENT GRANT**

**BUDGET CAPS FOR FISCAL YEAR 2013**

Function Code	What function code should be used to budget funds?	Object Code	Description	CAP Percentage of Program Improvement Award
1000 or 2210	1000 - Used when expenses are directly related to student instruction 2210 - Used when expenses are directly related to instructional staff (planning, developing, evaluating, etc.)	610, 611, & 642	Supplies (610), Technology Supplies (611), & Supplemental Materials (642)	Less than or equal to 10%
1000 or 2210	1000 - Used when equipment and software are directly related to student instruction 2210 - Used when equipment and software are predominantly used by the instructor	612, 615, 616, 730, & 734	Software (612), Expendable Equipment (615) Expendable Computer Equipment (616) Equipment (730), Computer Equipment (734)	Less than or equal to 70%
1000 or 2210	1000 - Used when expenses are directly related to student instruction 2210 - Used when expenses are directly related to instructional staff (planning, developing, evaluating, etc.)	Other Categories: 100, 300, 400, 500, & 800	Examples: Substitutes (113), Prof Services (300), Rental/Maintenance (432), Travel (580), Dues/Fees (810)	15% or Greater* *(This category will be greater if the system spends less than the CAPPED amount in 610, 611, & 642; 612-616, 730-734; and for admin 100-800)
2230, 2300 or 2400	2230 - Expenditures for CTAE director - Expenditures for indirect costs & audit fees 2400 - Expenditures for CTAE supervisor	100, 200, 300, 400, 500, 600, 700, & 800	Administrative Expenses (Federal Requirement)	Less than or equal to 5%
				Total: 100%