

PROGRAM IMPROVEMENT GRANT

BUDGET CAPS FOR FISCAL YEAR 2014

Function Code	What function code should be used to budget funds?	Object Code	Description	CAP Percentage of Program Improvement Award
1000 or 2210	1000 - Used when expenses are directly related to student instruction 2210 - Used when expenses are directly related to instructional staff (planning, developing, evaluating, etc.)	610, 611, & 642	Supplies (610), Technology Supplies (611), & Supplemental Materials (642)	Less than or equal to 10%
1000 or 2210	1000 - Used when equipment and software are directly related to student instruction 2210 - Used when equipment and software are predominantly used by the instructor	612, 615, 616, 730, & 734	Software (612), Expendable Equipment (615) Expendable Computer Equipment (616) Equipment (730), Computer Equipment (734)	Less than or equal to 70%
1000 or 2210	1000 - Used when expenses are directly related to student instruction 2210 - Used when expenses are directly related to instructional staff (planning, developing, evaluating, etc.)	Other Categories: 100, 300, 400, 500, & 800	Examples: Substitutes (113), Prof Services (300), Rental/Maintenance (432), Travel (580), Dues/Fees (810)	15% or Greater* *(This category will be greater if the system spends less than the CAPPED amount in 610, 611, & 642; 612-616, 730-734; and for admin 100-800)
2230, 2300 or 2400	2230 - Expenditures for CTAE director - Expenditures for indirect costs & audit fees 2400 - Expenditures for CTAE supervisor	100, 200, 300, 400, 500, 600, 700, & 800	Administrative Expenses (Federal Requirement)	Less than or equal to 5%
				Total: 100%