CTAE Timeline
February 2015 - December 2015

February 19	EOPA Data Submission Process Training Webinar – 2:00 p.m.
February 20	Registration deadline for Counselor Leadership Workshop due to Dr. Myrel Seigler or Maria Grovner by 5:00 p.m.
February 26	Deadline to submit FY15 Monitoring and Technical Assistance Checklist to CTAE Region Coordinator by 5:00 p.m.
March 1	Ag Budget Worksheet available at www.gaaged.org website or from Ag Regional Coordinators
March 7	CTAE/GaPSC Job Fair – Hutchings Career Center, Macon, GA 9:00 a.m. – 1:00 p.m.
March 16	FY16 (Phase II) & FY17 (Phase I) CRE Application Technical Assistance Workshop Homewood Suites, 1514 Bass Road, Macon, GA
March 17	FY16 OCR Technical Assistance Workshop (Select Systems) FY16 Perkins IV Monitoring Technical Assistance Workshop (Select Systems) FY15 Compliance Review Plan of Improvement Workshop (Select Systems) Homewood Suites, 1514 Bass Road, Macon, GA
March 11 March 18 March 26	Spring Update Meeting – UGA Tifton Campus Conference Center, Tifton, GA Spring Update Meeting – Clarence Brown Conference Center, Cartersville, GA Spring Update Meeting – Central GA Technical College – Macon Campus, Macon, GA ****FY15 CRE Close-Out Workshop will be held in conjunction with each Spring Update Meeting.**
March 13	FY15 Annual Report opens for CTE teachers currently with a POW (All Annual Reports must be completed before a teacher can be given access to either the FY16 POW or the FY15 Improvement Plan)
March 13	FY15 POW Improvement Plan opens for CTE teachers who have not satisfactorily completed all requirements of the FY15 POW. (The Improvement Plan must be submitted and approved before the teacher is given access to the FY16 POW)
March 13	FY16 POW application window will be open for CTE teachers. (NOTE: FY15 POW Annual Reports and/or FY15 POW Improvement Plans must have already been approved by the CTAE Directors.)
March 27	Deadline for submitting Perkins*Plus* Reserve Grant application to LPlan (Lplan@doe.k12.ga.us) and CTAE Region Coordinator by 5:00 p.m.
March 31	Quarterly Report deadline for systems required to develop Improvement Plan for Perkins Core Indicators. Submit updated plans to LPlan@doe.k12.ga.us
April 1	Deadline for notifying 8th-11th grade students of Dual Enrollment options (Board Rule IDCH 160-4-2-.34)
April 1	Budget Request Worksheet for Ag Education submitted to Ag Region Coordinator
April 14	Technical Assistance Meeting – Gordon County College & Career Academy, Calhoun, GA; Upson Lee HS, Thomaston, GA; Isabella Complex, Albany, GA
April 15	Technical Assistance Meeting – Thomas Co. HS, Thomasville, GA
April 16	Technical Assistance Meeting – Lanier Career Academy, Gainesville, GA; Lincoln County High School, Lincolnton, GA
April 21	Technical Assistance Meeting – Gwinnett BOE, Suwanee, GA; Houston Co. BOE; Perry, GA; Liberty Co. BOE, Hinesville, GA
April 22	Technical Assistance Meeting – Coffee HS, Douglas, GA
April 23	Technical Assistance Meeting – Douglas County College & Career Institute, Douglasville, GA; Washington Co. BOE, Sandersville, GA

April 24	FY15 Annual Report for WBL (one per WBL teacher) submitted via the on-line process
April 24	YAP Program Assessment (one report per system) submitted via the on-line process
April 24	Deadline for CTAE Director's approval of the following: • FY15 POW Annual Report Submission • FY15 POW Improvement Plan Submission
May 1	Deadline for Agricultural Education teachers to complete POW on the Ag Ed website
May 1	Deadline for CTAE Director's approval of all FY16 CTE POW applications
May 7	EOPA Data Submission Process Training Webinar – 2:00 p.m.
May 7	Ag budget sheet returned by regional coordinators; system CTAE director must upload this sheet to each Ag grant in the Consolidated Application
May 15	Deadline for sign off on DC (data collection) side of all grants on the Consolidated Application -- *5:00 p.m. Superintendent sign off deadline*
June 1-30	FY15 EOPA Data Submission via EOPA On-Line Application **(only after system has signed off on Student Records Data)**
June 5	**Final date for FY15 budget amendments for all grants (Work closely with your finance director)**
June 30	Final date to expend FY15 funds for all grants (Work closely with your finance director)
June 30	Quarterly Report deadline for systems required to develop Improvement Plan for Perkins Core Indicators. Submit updated plans to LPlan@doe.k12.ga.us
July 1	FY16 POW Application will reopen to accommodate adjustments for changes in teacher placement.
July 12-15	68th Annual GACTE Summer Leadership Conference
July 31	Final date to draw down FY15 funds through GAORS for all grants (Work closely with your finance director.)
July 31	**FY15 Completion Reports for all CTAE grants must be completed and have a CLOSED status. Failure to do so will result in all FY16 CTAE grant funds being frozen until the matter is resolved. Federal Perkins grants do not share the same closure date as other Federal grants; therefore, all CTAE grant funds must be expended and completion reports closed by July 31, 2015. (Share this date with your finance director.)**
August 28	Deadline for updating all profiles in CTAERN
September 30	Deadline for uploading the FY15 Expenditure Comparison Chart to the Attachment tab in the Con App – *5:00 p.m. deadline*
September 30	Deadline for returning CTAE state or federal grant funds with no penalty
September 30	Deadline for all FY16 grant budgets to be completed on the Consolidated Application -- *5:00 p.m. Superintendent sign off deadline*
September 30	Quarterly Report deadline for systems required to develop Improvement Plan for Perkins Core Indicators. Submit updated plans to LPlan@doe.k12.ga.us
September-December	Compliance and OCR Reviews