***FY23 Perkins V Monitoring & Risk Assessment Review Plan***

**FY23 Monitoring & Risk Assessment Process – Timeline**

|  |  |  |
| --- | --- | --- |
| **Timeframe** | **Person(s) Responsible** | **Required Action** |
| February 4, 2022 | CTAE Director/Supervisor | Attend FY23 MRA Orientation |
| February – August | CTAE Director/Supervisor | Complete Self-Study Documents (Section A), Exhibits A, B, C, Local, State, and Federal Grant Budget Spending Data, CLNA Process, Stakeholders Engagement/Coordination, Equipment Inventory, and Other Documents |
| June - August | CTAE Director/Supervisor and Regional Coordinator | Contact CLNA Stakeholders and Prepare/Practice Virtual Meeting Platform |
| 3 Weeks Before Visit | CTAE Director/Supervisor | Upload all required documentation to One Drive platform through the link provided by your CTAE Regional Coordinator |
| January 2023 | CTAE Division Staff | Finalize and email Perkins V Monitoring & Risk Assessment Summary Report |
| January – May | CTAE Director/Supervisor | Develop and submit (via Con App upload) Plan of Improvement based on recommendations in the Perkins V Monitoring & Risk Assessment Summary Report |
| Ongoing | CTAE Division Staff | Monitor Plan of Improvement based on recommendations in Perkins V Monitoring & Risk Assessment Summary Report |

**Virtual Visit Schedule**

**8:30 am – 9:00 am Check Virtual Connections of All Locations**

**9:00 am – 9:30 am Introductions and CTAE Director Presentation**

**9:30 am – 10:30 am CLNA Stakeholders Input**

**10:30 am – 11:00 am Break**

**11:00 am – 11:30 am Meet w/ CTAE Director**

**11:30 am – 12:00 pm Exit Report w/ Other Staff**

**FY23 Monitoring and Risk Assessment Schedule**

**North Region**

Sept 14 **Cobb County**

Sept 15 **Chattooga County**

Sept 20 **Douglas County**

Sept 21 **Fannin County**

Sept 22  **Gilmer County**

Sept 27 **Pickens County**

Sept 28 **Hall County**

Oct 4 **Jackson County**

Oct 5 **Barrow County**

Oct 6 **Catoosa County**

Oct 11 **Oconee County**

Oct 12 **Elbert County**

Oct 13 **Mountain Education Center**

**Central Region**

Sept 14            **Columbia County**

Sept 15            **Baldwin County**

Sept 21            **Dooly County**

Sept 22            **Clayton County**

Sept 27            **Bleckley County**

Sept 28 **Twiggs County**

Oct 4               **Lamar County**

Oct 6               **Stewart County**

Oct 19             **Taylor County**

Oct 20             **Marion County**

Oct 25             **Macon County**

Oct 26             **Harris County**

**South Region**

Sept 15 **Brantley County**

Sept 22 **Wayne County**

Sept 27 **Early County**

Oct 4 **Valdosta City**

Oct 5 **Tift County**

Oct 6 **Effingham County**

Oct 18 **Glynn County**

Oct 20 **Pierce County**

Oct 25 **Long County**

Oct 27 **Montgomery County**

Nov 1 **Lowndes County**

Nov 3 **Miller County**

**Career, Technical, and Agricultural Education**

**Perkins V Monitoring & Risk Assessment**

**FY23 Checklist**

* Use timeline as a guide for the review process
* Compile all required system level documentation
* Communicate date for Virtual Desktop Review (Virtual Meeting)
* Invite all participants for Virtual Desktop Review
* Practice Virtual Platform (Teams)
* Selected CLNA Stakeholders
* Finance Director
* CPI Coordinator
* Upload all required documentation to One Drive platform through the link provided by your CTAE Regional Coordinator no later than three (3) weeks prior to the visit
* Watch for updates and follow-up communication (via email, website, and telephone) from State staff as plans are finalized for the FY23 review process
* Seek technical assistance from your CTAE Regional Coordinator as needed:
  + North Region – Delmas Watkins [dwatkins@doe.k12.ga.us](mailto:dwatkins@doe.k12.ga.us) 404-805-7279
  + Central Region - Sharon Bonner [sbonner@doe.k12.ga.us](mailto:sbonner@doe.k12.ga.us) 404-805-9633
  + South Region - Julie Kenny [jkenny@doe.k12.ga.us](mailto:jkenny@doe.k12.ga.us) 404-805-9904

**Stakeholder Input Session Participants and Questions**

**CLNA Stakeholder List** ***(Involved in CLNA Process)***

Postsecondary Career and Technical Education Faculty and Administrators

Business & Industry Representatives (3-10)

State or Local Workforce Boards

Others

***Team Members (will not be interviewed)***

Superintendent/Assistant Superintendent

School Administrator

CTAE Director

Selected CTAE Staff

**CLNA Stakeholder Interview Questions**

1. How does your company, industry, or department directly impact the CTAE pathways offered in this school district?
2. What Overarching need(s) was created due to your engagement during the time you collaborated with the school district?
3. What other overarching needs do you feel the district should consider?
4. What did you learn about CTAE during the CLNA process?
5. How will your partnership with CTAE change over the next few years?