**Houston County Schools**

**Monitoring Completion Notification**

Dear Parent,

For the past two years, an ESOL teacher has been conferring with other teachers to monitor

the academic progress of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. This letter is to notify you

that your child has now completed this two year monitoring process.

If you have any questions, please call me at the following number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

ESOL Teacher Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Sent to Parent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*A copy of this form must be placed in the ESOL folder.*

1100 Main Street \* Perry, Georgia 31069 \* 478-988-6200 \* [www.hcbe.net](http://www.hcbe.net)

Rev. 3/13