

Co-Teaching Training Series

Module 5

Facilitator Guide

GENERAL SUPERVISION: THE ROLE OF THE ADMINISTRATOR



Georgia Learning Resources System



Richard Woods, Georgia's School Superintendent
"Educating Georgia's Future"

Credits

The Co-Teaching Series was created through the collaborative efforts of the Georgia Learning Resources System and the Georgia Department of Education. Historical elements are included from the original modules created in collaboration with Georgia State University and their partners.

The Georgia Department of Education would also like to thank the other state agencies that provided open access to their resources. These states include but are not limited to Maryland, Texas, and Virginia.

Co-teaching is more than a model. It's a partnership to provide substantially different instruction and outcomes for students with two teachers in the room. It is recommended that co-teaching teams participate in this professional learning together. Our hope is that it will impact your district and schools co-teaching practices and improve student outcomes for all students not just students with disabilities.

These modules can be utilized as independent learning units or as Professional Learning modules. Best practice is that they be completed in a facilitated session with co-teaching teams working and learning together.

IDEA Federal Fund Disclaimer

“The contents of this training were developed under an IDEA grant from the Department of Education. However, those contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government. No materials developed with IDEA federal funds may be sold for profit.”

Co-Teaching Series

Training Guide – Co-Teaching Module 5

Co-Teaching For Student Success			
Training Components	Activity	Time	Materials Needed
Pre-Training (slides 1-5) <ul style="list-style-type: none"> • Learning Targets • Training Module Purpose • Administrators Expertise • Five Keys to General Supervision • Training Module Links to Each Section 	Discuss purpose, learning targets, and LKES standards addressed in module	30 minutes total	<ul style="list-style-type: none"> • Copy of PPT Handout for Note taking
Facilitating Effective Co-Teaching Partnerships (slides 6-12) <ul style="list-style-type: none"> • Defining Co-Teaching • IDEA Definition of Co-Teaching • Continuum of Services • Belief statement around Co-Teaching • Co-Teaching Vision • Learning Reflection 1 	Discuss the 5 Keys to General Supervision for Co-Teaching Write down belief statement and Vision Statement Managing Complex Change	45 minutes	<ul style="list-style-type: none"> • Paper/Pen for Writing Belief and Vision Statements • Handout 1 Continuum of Services
Keys to Creating an Environment for Success (slides 13-16) <ul style="list-style-type: none"> • Selecting the Team • Creating Parity • Professional Learning • Learning Reflection 2 		20-30 minutes	<ul style="list-style-type: none"> • Handouts 3a, 3b, and 3c • Handout 2 Teaching Styles Inventory Form
Scheduling for Co-Teaching: (slides 17-33) <ul style="list-style-type: none"> • Points for General and Special Education • Responsibility of Persons Scheduling • Placement Options • Impact on FTE 	Going through the guide with participants reviewing forms for scheduling with directions	45 minutes	<ul style="list-style-type: none"> • Handout 4 The Administrators Guide to Instruction of Students with Disabilities in the Least Restrictive Environment

Co-Teaching For Student Success

Training Components	Activity	Time	Materials Needed
<ul style="list-style-type: none"> Considerations When Scheduling Resource Identification Scheduling Guidance Assessing Future Needs Putting Together the Master Schedule Scheduling Examples and Webinars 	Viewing Scheduling Examples Links and Webinar Links		<ul style="list-style-type: none"> Webinars and Scheduling Examples Ready to View on Laptop
Co-Planning for Co-Teaching (slides 34-40) <ul style="list-style-type: none"> What is Co-Planning Why We Plan Together Time Options Learning Reflection 3 	Discuss Co-Planning and How to Make it Work for Teams to be Effective Have Tried/Will Try Activity	30 minutes	
Supervision of Co-Teaching (slides 41-54) <ul style="list-style-type: none"> Creating a Co-Teaching Manual Review of Lesson Plans Classroom Observations The Role of the Substitute Six Models Review Self-Assessment and Observation/Walkthrough Forms Perception Surveys Learning Reflection 4 Learning Targets 1-4 Resources 	Review Co-Teaching Lesson Plans and Observation/Walkthrough Forms Review Perception Surveys Review Learning Targets Discuss Next Steps Provide additional resources for participants to continue their learning	30 Minutes	<ul style="list-style-type: none"> Handout 4 The Administrators Guide to Instruction of Students with Disabilities in the Least Restrictive Environment- Handout 4 Handout 5 The Six Models of Co-Teaching Handouts 6 – Co-teaching Implementation Fidelity Checklist Handouts 7 and 8 Self-Assessment and Observation forms Handouts 9, 10, and 11 Perception Surveys Handout 12 Core Competency Observation and Indicator Checklist

Professional Learning-Approximately 3-3.5 Hours