

SELDA

Cross Functional Monitoring

Department of Special Education

Services and Supports

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Georgia's Systems of Continuous Improvement

GaDOE has adopted the Georgia Systems of Continuous Improvement as a methodology for supporting districts and schools. This methodology focuses on improving districts/schools' systems.



Learning Targets

- Identify the Purpose of Cross Functional Monitoring
- Learn the Cross Functional Monitoring Cycle
- Learn the IDEA Fiscal CFM Resources and location
- Local Educational Agency (LEA) Preparation for Monitoring
- Submitting IDEA CFM Fiscal Documentation
- Receiving Cross Functional Monitoring Results
- Cross Functional Monitoring Helpful Tips

What is The Purpose of Cross-Functional Monitoring (CFM)

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- Cross functional monitoring serves as a vehicle for the Georgia Department of Education to help LEAs achieve high quality implementation of educational programs utilizing the LEAs' federal allocations.

What is The Purpose of Cross-Functional Monitoring (CFM)



Cross-Functional Monitoring (CFM) - Cycle

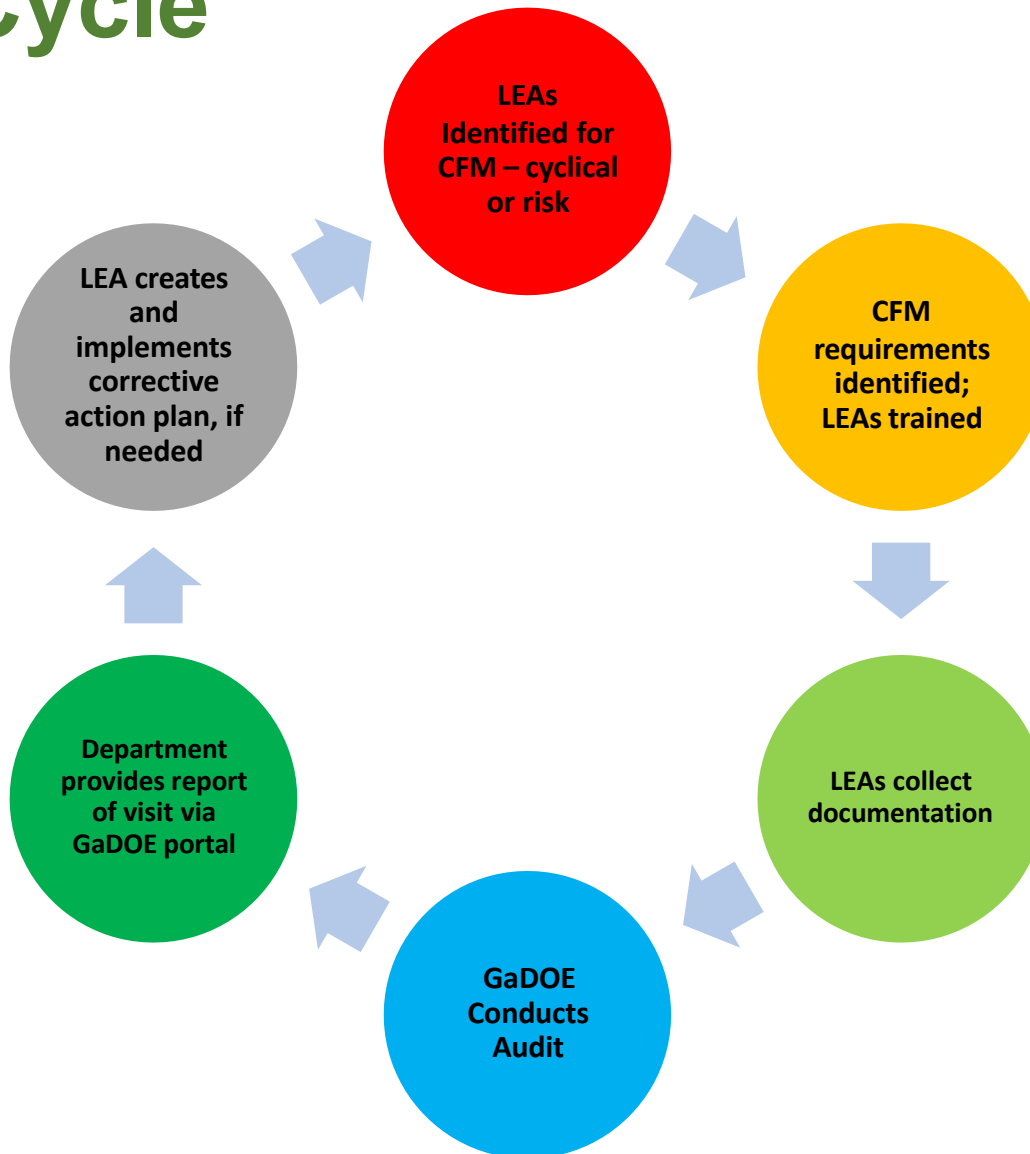
Cross-Functional Monitoring (CFM) - Cycle

- LEAs monitored on a four-year cycle (approximately 1/4 each year) *Note: Some federal programs monitor more frequently. McKinney-Vento grant and the 21st CCLC grant recipients are monitored annually.*
- High-Risk LEAs added to current cycle
 - Risk assessment is completed to determine if an LEA falls into the high-risk category.



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CFM Cycle



Cross Functional Monitoring (CFM) GaDOE Monitoring Schedule

- The FY2022 Cross Functional Monitoring list can be found the Georgia Department of Education's (GaDOE) Federal Programs website.

Offices & Divisions - Programs & Initiatives - Data & Reporting - Learning & Curriculum - State Board & Policy -

🏠 → Office of School Improvement → Federal Programs → Title I, Part A → Title I, Part A → Federal Programs Monitoring

Federal Programs

Federal Programs Monitoring

Monitoring Resources

- [Monitoring Cycles FY19 - FY23 \(updated 6.25.2020\)](#)
- FY20 Cross Functional Monitoring Document (Updated 3-30-2020)

- [GaDOE Federal Programs Website](#)

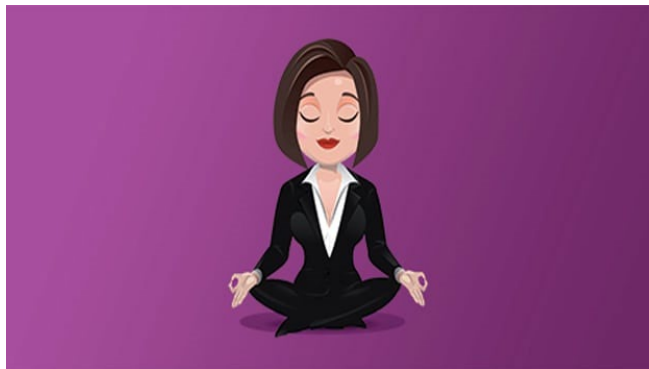
LEA Preparation for Federal Programs Cross Functional Monitoring

LEA Preparation for Federal Programs

Cross Functional Monitoring



DON'T PANIC



LEA Preparation for Federal Programs

Cross Functional Monitoring

You should:

- Meet with key LEA personnel and discuss your program and areas that will be reviewed; review CFM indicator document
- **Collaborate, Collaborate, Collaborate with Finance Director**
- Collect and Organize monitoring documentation
- Conduct a mock monitoring visit ahead of time
- Review old monitoring reports
- Review audits - Including Single Audit (formerly known as the A-133 Compliance Audit)
- Be prepared to address any corrective action plans already created or implemented
- Contact your assigned Georgia Department of Education Budget Liaison if you have any questions

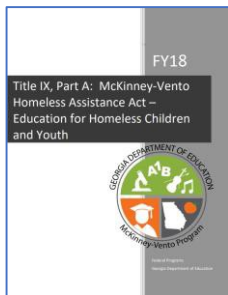
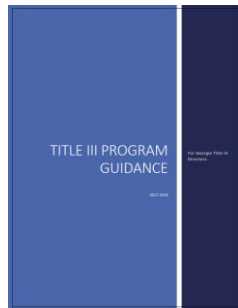
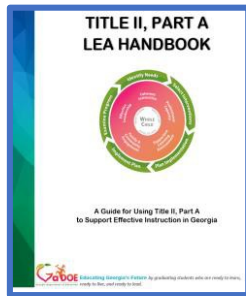
LEA Preparation for Federal Programs

Cross Functional Monitoring

1. Emails
2. Memos
3. Dated meeting agendas
4. Dated sign-in sheets
5. Checklists with comments
6. Record of physical inventory of equipment and real property
7. Fiscal documentation – Expenditure Reports etc.
8. Websites
9. Other forms of documentation

Cross Functional Monitoring (CFM) IDEA Monitoring Resources

Federal Programs Handbooks

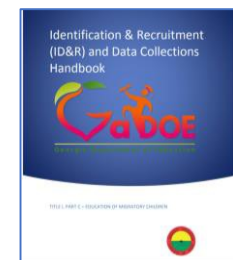
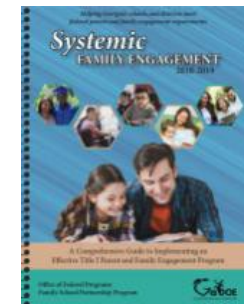
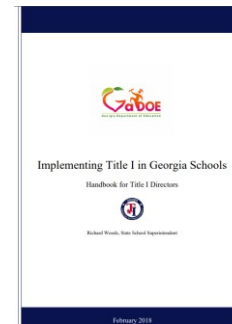


**FEDERAL PROGRAMS
HANDBOOK**

Information Applicable to
All Federal Programs

GaDOE
Georgia Department of Education

The circular diagram features a central 'WHOLE CHILD' circle with 'LEARN TO LEAD' below it. Surrounding this are four quadrants: 'Effective Leadership', 'Coherent Instruction', 'Family & Community Engagement', and 'Supportive Learning Environment'. An outer ring contains five steps: 'Identify Needs', 'Select Interventions', 'Plan Implementation', 'Implement Plan', and 'Examine Progress'. A 'Professional Capacity' label is also present.



Cross Functional Monitoring (CFM)

IDEA Cross Functional Monitoring Fiscal Resources

- **IDEA (Fiscal) Cross Functional Monitoring Documents are located on the Special Education Services and Supports - Budgets & Grant Applications website.**
- **[Special Education Service and Supports - Budget & Grant Applications](#)**

Budget & Grant Applications

LEA Consolidated Application

Data Collection and Reporting

Data Presentations, Recordings,
Documents

Federal Data Reports

FY 2022 Consolidated Application

- IDEA Budget Submission Checklist
- Forms
- Proportionate Share Calculation Worksheet
- CCEIS Calculation Worksheet for Original Allocation and ARP Funds

Resources for Guidance

- Financial Management Complaints
- Equitable Services for Private and Home School Students Webinar
- FY20 Cross-Functional Monitoring Guidance Document
- FY20 IDEA Fiscal Monitoring Checklist for GNETS
- FY20 IDEA Fiscal Monitoring Checklist for LEAs
- Federal Programs Monitoring

Cross Functional Monitoring (CFM)

IDEA Fiscal Monitoring Resources

- The IDEA Fiscal Monitoring Checklist is a simplified resource that explicitly states the required documentation for each IDEA Cross Functional Monitoring Fiscal Indicator.
- The IDEA Fiscal Checklist is very likely to change this year. The updated FY22 IDEA Fiscal Checklist will be posted if any changes are made to CFM requirements.
- LEAs will be notified about any changes that occur to the FY22 IDEA Fiscal Checklist.
- The IDEA Fiscal Checklist does not include the written Internal Control Requirements.

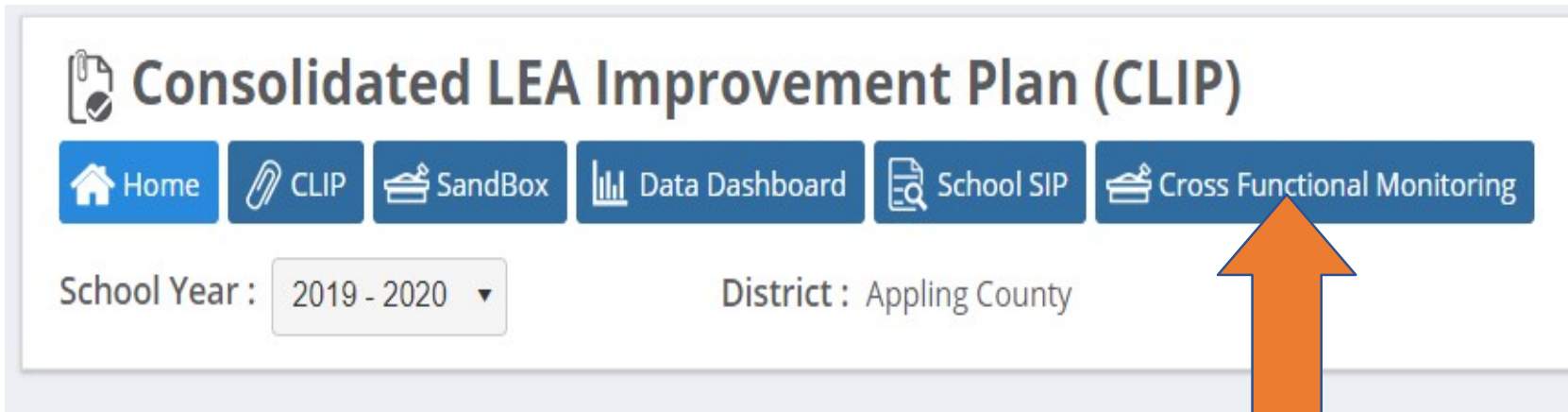


Cross Functional Monitoring (CFM)

Where to Submit IDEA Fiscal Documentation

Cross Functional Monitoring (CFM)

Where to Submit IDEA Fiscal Documentation - SLDS



Consolidated LEA Improvement Plan (CLIP)

Home CLIP SandBox Data Dashboard School SIP Cross Functional Monitoring

School Year : 2019 - 2020 District : Appling County

CFM Index – (SLDS)

Cross Functional Monitoring (CFM) Results

Where is the CFM Report Located?

Cross Functional Monitoring Results – Location

Search

You

Site Navigation

- Home
- Logout
- Consolidated Application
- Monitoring

Cross Functional Monitoring

Search Review Indicators Audit Trail

Summary - Search

School Year: * 2020 Federal Programs Cross Functional Monitoring

Program: * ALL

Phase: ALL

Summary - Result

School Year	District	Program

1

Cross Functional Monitoring Common Findings

Cross Functional Monitoring Common Findings



Time and Effort



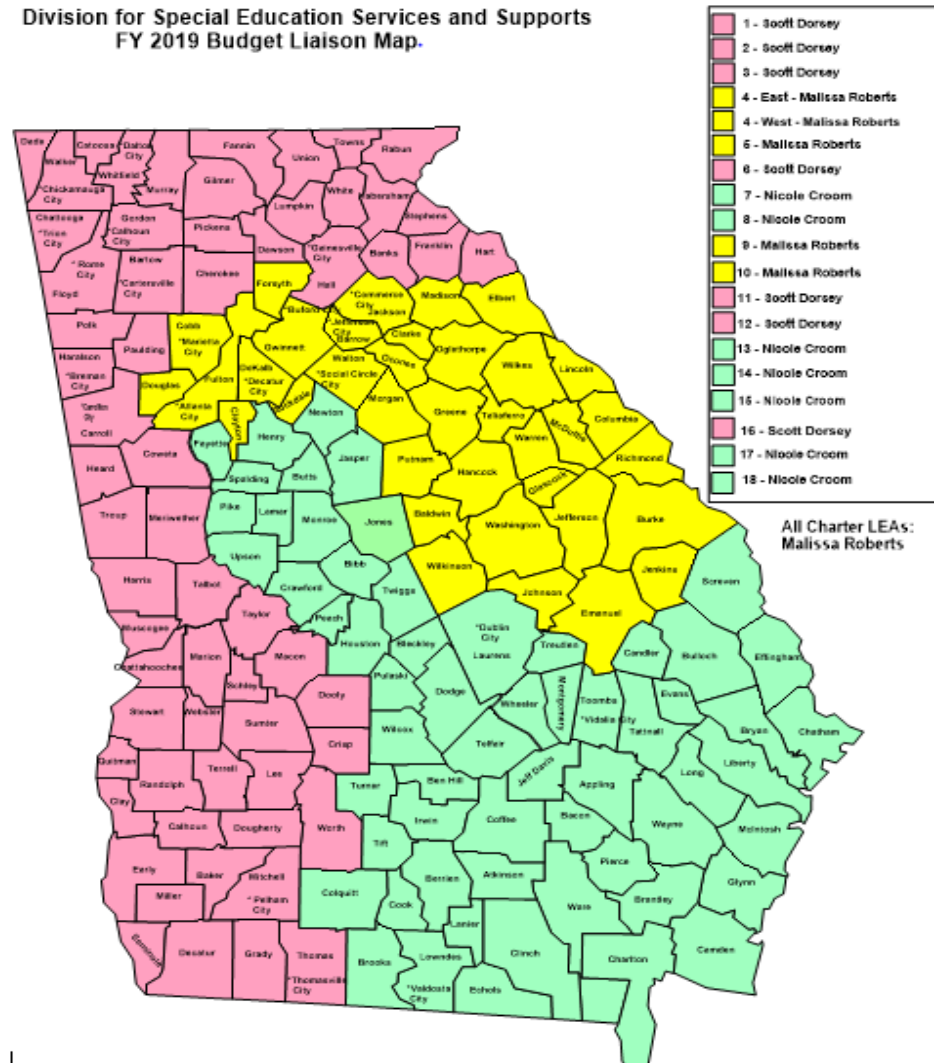
Equipment
Management

**Most
Common
Internal
Control
Violations**



Budget Liaison Map

Division for Special Education Services and Supports
FY 2019 Budget Liaison Map.



Contact Us

We're Here to Help!

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Georgia Department of Education

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GEORGIA'S FUTURE**