**TEMPLATE FOR**

**CHARTER SYSTEM LETTER OF INTENT TO SEEK RENEWAL OF CHARTER**

Local Board of Education Name

Local Board of Education Address

Local Board of Education City, State and Zip Code

Date

**VIA E-MAIL**

Georgia Department of Education

District Flexibility and Charter Schools Division

2053 Twin Towers East

205 Jesse Hill Jr. Drive, SE

Atlanta, GA 30334

**RE: Letter of Intent to Renew Charter for \_\_\_\_\_**

To the District Flexibility and Charter Schools Division:

In accordance with Georgia State Board of Education (SBOE) Rule 160-4-9-.07, please accept

this letter of intent to renew the charter of \_\_\_\_\_ . We propose to renew our charter for a term of \_\_\_\_ years to begin on July 1, 20\_\_\_\_.

We will submit a charter system renewal application to the Georgia Department of Education by [date].

We look forward to working with you during the renewal process and appreciate your

consideration.

Sincerely,

Name

Title

E-mail Address

Phone Number