

# SAMPLE RESOLUTION TO CLOSE A FACILITY OR BUILDINGS AT A FACILITY

Whereas the \_\_\_\_\_ Board of Education has determined the \_\_\_\_\_  
Name and code of facility or building  
facility is surplus and/or unused and,

Whereas the \_\_\_\_\_ Board of Education has determined that this facility is no longer  
needed for K-12 instructional purposes; and

Be it therefore resolved that the \_\_\_\_\_ Board of Education is closing

Approved by the \_\_\_\_\_ School Board on

This \_\_\_\_\_ day of \_\_\_\_\_,

Superintendent's Name

Chairperson's Name

Superintendent's Signature

Chairperson's Signature