



# Ride the Wave

Federal Programs  
ESSA and IDEA

Summer Professional Learning Series  
July 14, 2021

# Creating the FY22 Budget

## Title II, Part A – Supporting Effective Instruction

# FY22 Title II, Part A Budget

## Georgia's Systems of Continuous Improvement



A common, continuous improvement framework to ensure that all efforts are aligned across all agency divisions, departments, and programs

# FY22 Title II, Part A Staff

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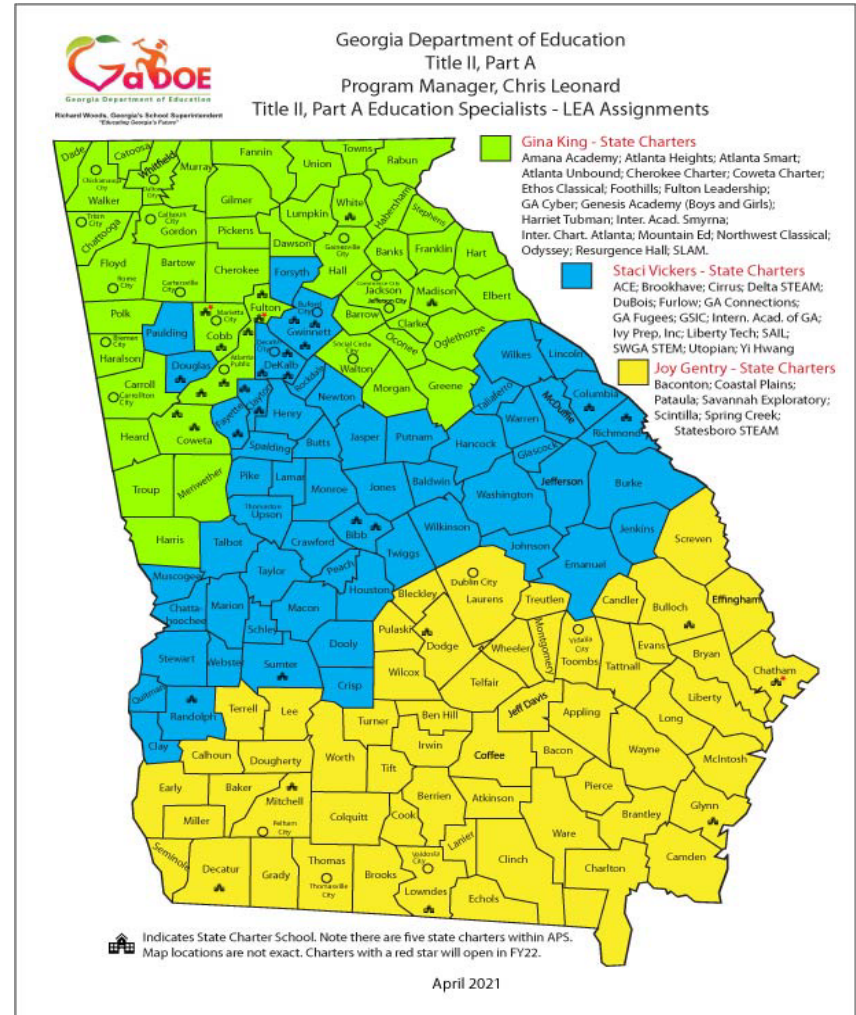
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# FY22 Title II, Part A Budget

## ESSA Section 2001 - Purpose

### What is the purpose of Title II, Part A?

The purpose of Title II, Part A is to provide grants to State educational agencies and sub-grants to local educational agencies to—

- (1) **increase student achievement** consistent with the challenging State academic standards;
- (2) **improve the quality and effectiveness** of teachers, principals, and other school leaders;
- (3) **increase the number** of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and,
- (4) **provide low-income and minority students greater access** to effective teachers, principals, and other school leaders.



# FY22 Title II, Part A Budget

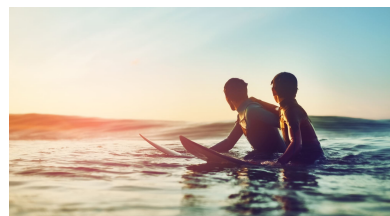
Planning



Attachments



Budget and Coding



Data Collection Forms



# FY22 Title II, Part A Budget Planning

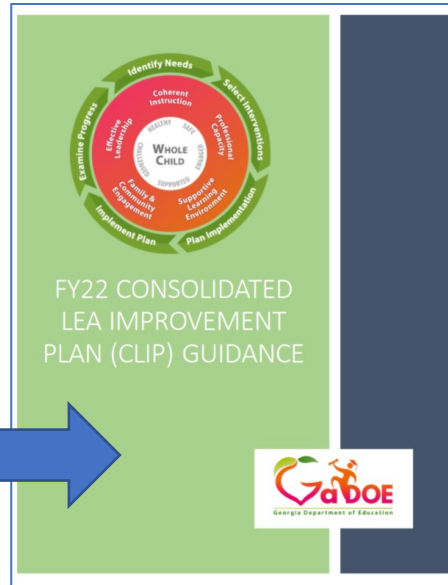
- Alignment
- Budget Resources
- Budget Checklist
- Flow Chart



## PLAN Your Ride

# FY22 Title II, Part A Budget Alignment to CLIP and/or Equity Plan

Needs Assessment must **drive** the goals and needs in the CLIP and Equity Plan



Budget must **align** with the goals and needs in the CLIP and/or the Equity Action Plan

Budget Detail					
Fiscal Year	From Program	School	To Program	Function	Object
2021	Title II-A, Improving Teacher Quality		Title II-A, Improving Teacher Quality	2213	113
2021	Title II-A, Improving Teacher Quality		Title II-A, Improving Teacher Quality	2213	116
2021	Title II-A, Improving Teacher Quality		Title II-A, Improving Teacher Quality	2213	191
2021	Title II-A, Improving Teacher Quality		Title II-A, Improving Teacher Quality	2213	199
2021	Title II-A, Improving Teacher Quality		Title II-A, Improving Teacher Quality	2213	220
2021	Title II-A, Improving Teacher Quality		Title II-A, Improving Teacher Quality	2213	220
2021	Title II-A, Improving Teacher Quality		Title II-A, Improving Teacher Quality	2213	230
...	...	...	...	...	...



**FY22 Local Education Agency (LEA) Equity Action Plan**  
Document must be uploaded as an attachment to the CLIP.

Fiscal Year	2022	LEA Name	LEA Coordinator

# FY22 Title II, Part A Budget Resources

Title II, Part A Webpage	Title II, Part A Handbook
Title II, Part A Handbook and Federal Programs Handbook	ESSA Local Use of Funds Quick Guide
LEA Allocations	Sample Title II, Part A Coordinator Calendar
Private School Allocation (completed by GaDOE Staff)	Sample Budget Worksheet Templates
Budget Review Checklist	Title II, Part A Function & Object Code Quick Guide
Indirect Cost Calculation Worksheet (completed by GaDOE Staff)	Source Documentation Quick Guide
Title II, Part A Budget Attachment Templates	Budget Considerations and Reminders for Amendments
Infographics – Consolidation of Funds, Transferring	Essential Questions of Determining Title II, Part A Allowability and Allowable Participants



# Title II, Part A Budget Resources

## TITLE II, PART A INFOGRAPHICS

**FEDERAL PROGRAMS HANDBOOK**  
Information Applicable to All Federal Programs

**TITLE II, PART A LEA HANDBOOK**  
A Guide for Using Title II, Part A to Support Effective Instruction in Georgia

**WHY CONSOLIDATE?**  
TITLE II PART A SUPPORTING EFFECTIVE

**RECRUITMENT BEST PRACTICES**

**Teacher Retention**

**Title II, Part A Online Courses**

- New Director's
- Professional Development
- Budget

# FY22 Title II, Part A Budget

## ESSA Local Use of Funds

### Authorized Use of Funds (A)

- (A) Developing or improving a rigorous, transparent, and fair evaluation and support system for teachers, principals, or other school leaders that
- (i) is based in part on evidence of student achievement, which may include student growth; and
  - (ii) shall include multiple measures of educator performance and provide clear, timely, and useful feedback to teachers, principals, or other school leaders.

### Authorized Use of Funds (B)

- (B) Developing and implementing initiatives to assist in recruiting, hiring, and retaining effective teachers, particularly in low-income schools with high percentages of ineffective teachers and high percentages of students who do not meet the challenging State academic standards, to improve within district equity in the distribution of teachers, consistent with section 1111(g)(1)(B), such as initiatives that provide
- (i) expert help in screening candidates and enabling early hiring
  - (ii) differential and incentive pay for teachers, principals, or other school leaders in high-need academic subject areas and specialty areas, which may include performance-based pay systems
  - (iii) teacher, paraprofessional, principal, or other school leader advancement and professional growth, and an emphasis on leadership opportunities, multiple career paths, and pay differentiation
  - (iv) new teacher, principal, or other school leader induction and mentoring programs that are designed to
    - (I) improve classroom instruction and student learning and achievement; and
    - (II) increase the retention of effective teachers, principals, or other school leaders
  - (v) the development and provision of training for school leaders, coaches, mentors, and evaluators on how accurately to differentiate performance, provide useful feedback, and use evaluation results to inform decision making about professional development, improvement strategies, and personnel decisions; and
  - (vi) a system for auditing the quality of evaluation and support systems.

### Authorized Use of Funds (C)

- (C) Recruiting qualified individuals from other fields to become teachers, principals, or other school leaders, including mid-career professionals from other occupations, former military personnel, and recent graduates of institutions of higher education with records of academic distinction who demonstrate potential to become effective teachers, principals, or other school leaders.

*Remaining Local Use of Funds is in Title II, Part A Handbook – Appendix*

# Title II, Part A Budget

## Title II, Part A Chart of Accounts

Title II, Part A		Fund Code – 414	Program Code - 1784
Function	Object	Application of LUA in Title II, Part A	
1000 Instruction	110	Class Size Reduction Teacher (CSR) - ESSA Sec. 2103 Local Uses of Funds (D)	
	113	Substitute for Class Size Reduction Teacher	
	199	Teacher Recruitment/ Retention Incentive - ESSA Sec. 2103 Local Uses of Funds (B)(C)	
	210 - 290	CSR Benefits: State Health Insurance (210), FICA (220), Teachers Retirement System (230), Unemployment (250), Workman's Compensation (260), Benefit in Lieu of Soc. Sec. (280), Other Employee Benefits (290)	
	300	Contracted Services for CSR Teacher; Contracted Services for Substitute for CSR Teacher	
	595	Other Purchased Services (Consult Title II, Part A Specialist) for Recruitment and Retention Incentives - ESSA Sec. 2103 Local Uses of Funds (B)(C)	
	881	Transfer to Schoolwide Budget (Fund 400) or Schoolwide Consolidation (Fund 150)	
2213 Instructional Staff Training	113	Substitute (Temporary Employee) for Teacher Participating in Allowable PD Activities	
	114	Substitute (Temporary Employee) for Paraprofessional Related to Allowable PD Activities	
	116	Professional Development Stipend for Instructional Staff Attending PD Beyond Contract	
	190	Salary for Instructional Leader Providing PD to Instructional Staff- not students (Ex: PD Supervisory Position)	
	191	Salary for Instructional Leader Providing PD to Instructional Staff -not students (Ex: Instructional Coaches)	
	199	Compensation for Instructional Staff Providing PD Beyond Contract to Instructional Staff; Compensation for Capacity Building of Title II, Part A Allowable Staff through Increased Leadership Roles/Responsibilities	
	210 - 290	Benefits for Instructional Staff Receiving or Providing PD: State Health Insurance (210), FICA (220), Teachers Retirement System (230), Unemployment (250), Workman's Compensation (260), Benefit in Lieu of Soc. Sec. (280), Other Employee Benefits (290)	
	300	Contracted Services for PD for Instructional Staff: Outside Consultants; Contracted Subs for Instruct. Staff	
	361-362	Per Diem for Consultants Providing PD Services to Instructional Staff 362 - May be used for reimbursing travel expenses for Private School Teachers/Principals (non-employees)	
	441	Professional Development Room Rental	
	442	Professional Development Technology Rental	
	532	Annual or Short-Term Software Licensing or Subscriptions for Instructional Staff	
	580	PD - Travel for Instructional Staff Attending PD Training Outside LEA (Use Object 890 for Private Schools)	
	595	Other Purchased Services (Consult Title II, Part A Specialist) May be used for purchasing registration for Private School Teachers/Principals (non-employees)	

**Title II, Part A allowable budget Function and Object Codes are based on the GaDOE LUA Chart of Accounts**

Home → Finance and Business Operations → Financial Review

Financial Review  
 Financial Management of Georgia LUAS Manual  
 Preparing Basic Financial Statements  
 School System Financial Information

### Financial Review

The Financial Review division was established for the purpose of reviewing financial records and accounting of local governing school boards and assisting local units of administration in training personnel in financial and budgetary accounting.

Financial Review is responsible for issuing and updating the chart of accounts utilized by local units of administration (LUAs) in reporting budget and financial data to the Georgia Department of Education.

### Budget and Financial Data Reporting

- LUA Chart of Accounts
  - Chart of Accounts Updates - April 28 2021.pdf
  - Chart of Accounts New Portal LUAS Guide.pdf
- Financial Management for Georgia LUAS Manual
- School System Financial Reports
- School System Revenues/Expenditures
- FY 2021 Year-End Closing Checklist.docx
- Tips for Monthly - Closeout (Checklist).pdf

Home → Finance and Business Operations → Financial Review

*Located in the Title II, Part A Handbook - Appendix*



# FY22 Title II, Part A Budget Allocations for State Charter Schools

- New State Charter Schools are forward funded (based on projected enrollment) in July. Once the actual October FTE enrollment counts are determined, adjustments could be made in the Charter Schools' allocation.
- It is recommended that new charter schools who have a reduced enrollment when school opens in the fall should not spend 100% of allocated funds due to the impact of the difference between the projected and actual FTE count.
- GaDOE submits a reallocation amount to the SBOE in February for unused funds, new, expanding, and closed Charter LEAs. This allows a reallocated amount of Title II, Part A funds to be redistributed to all LEAs.



# FY22 Title II, Part A Budget

## Ed-Flex Waivers

Ed-Flex waivers are:

- **designed to** help LEAs carry out education reforms and **raise the achievement levels** of all children by **providing increased flexibility** in exchange for **enhanced accountability for the performance of students**.
- must be linked to the LEA's specific goals within the CLIP that address LEA needs related to improving student achievement, teacher and leader effectiveness, and minority student access to effective teachers and leaders.

LEAs should contact their Title II, Part A Specialist for guidance on allowable Ed-Flex waivers for Title II, Part A that address the LEA's needs and meet the purpose of Title II, Part A.

# FY22 Title II, Part A Budget Budget Review Checklist



Georgia Department of Education  
Richard Woods, Georgia's School Superintendent  
"Ensuring Georgia's Future"

## TITLE II, PART A FY22 BUDGET REVIEW CHECKLIST

LEA Name/District Contact

	Requirement	Approve	Revise	N/A	Status	Original Budget Comments
1	<b>CFM CORRECTIVE ACTION PLANS</b> If monitored in previous fiscal year, LEA has an approved FY20 CFM/ Title II, Part A Corrective Action Plan. <i>(Must be approved prior to budget approval.)</i> Note: This requirement is not applicable for rescheduled Fall FY20 monitoring	CAP Approved <input type="checkbox"/>	CAP in Progress <input type="checkbox"/>	CAP N/A <input checked="" type="checkbox"/>		
2	<b>FY22 Approved CLIP</b> LEA has an approved CLIP-including Prayer Certification and GEPA 427 must be completed by October 1.	CLIP Approved <input type="checkbox"/>	Not Submitted <input type="checkbox"/>			List Local Waivers:
			In Revision <input type="checkbox"/>			
		Ed-Flex Waivers Approved with CLIP <input type="checkbox"/>	State Waiver <input type="checkbox"/>	N/A <input type="checkbox"/>		
			Local Waiver <input type="checkbox"/>			
		Prayer Cert Complete & Signed-off <input type="checkbox"/>	Not Complete <input type="checkbox"/>			
			Not Signed-off <input type="checkbox"/>			
	GEPA 427 Complete & Signed-off <input type="checkbox"/>	Not Complete <input type="checkbox"/>				

This entire checklist is on Title II, Part A Webpage under Guidance and Resources



# FY22 Title II, Part A Budget Prayer Certification and GEPA Statement

Consolidated Application

## Program Status

District Name :



District Code :



Fiscal Year :

2022

[Programs](#)
[Planning](#)
[Prayer Certification](#)
[Attachments](#)
[Audit Trail](#)
[GEPA](#)



### Title Programs

Program	Applied As	Budget Status	DC Status	Program Type
<a href="#">Homeless Education</a>	Single District	New	New	Original
<a href="#">Schoolwide Program</a>	Single District	New	New	Original
<a href="#">Title I -A, Improving the Academic Achieve</a>	Single District	New	New	Original
<a href="#">Title II-A, Improving Teacher Quality</a>	Single District	New	New	Original

# FY22 Title II, Part A Budget Prayer Certification and GEPA Statement

Programs Planning **Prayer Certification** Attachments Audit Trail GEPA

**Prayer Certification**

LEAs must submit the constitutionally-protected prayer certification and submit to the GaDOE on or before October 01, 2021. Please remember to press "Save" in order to ensure certification.

I, , Superintendent of [REDACTED], having knowledge of the policies of the aforementioned local educational agency (LEA) regarding the practice of constitutional prayer, certify that the LEA has a policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as required by the "Guidance on Constitutionally Protected Prayer in Public Schools."

I, , certify that the LEA has not received any complaints alleging noncompliance with the Guidance since the most recent certification.

I, , certify that the LEA has received a complaint (or complaints) alleging noncompliance with the Guidance since the most recent certification. All complaints were addressed according to the Guidance.

Programs Planning Prayer Certification Attachments Audit Trail **GEPA**

**GEPA**

**Requirement**  
Section 427 of the United States Department of Education's General Education Provisions Act (GEPA) requires each applicant for funds (other than an individual person) to include in its application a description of the federally-assisted programs for students, teachers, and other program beneficiaries with special needs. Local education agencies (LEAs) or other eligible applicants that apply for federal funding through the Corporation for National and Community Service (CNCS) are also required to include a description of the federally-assisted programs for students, teachers, and other program beneficiaries with special needs. The Georgia Department of Education (GaDOE) is responsible for ensuring that the LEA or other local entity has submitted a sufficient section 427 statement. For additional information, please see the [GaDOE Federal Requirements for Section 427](#).

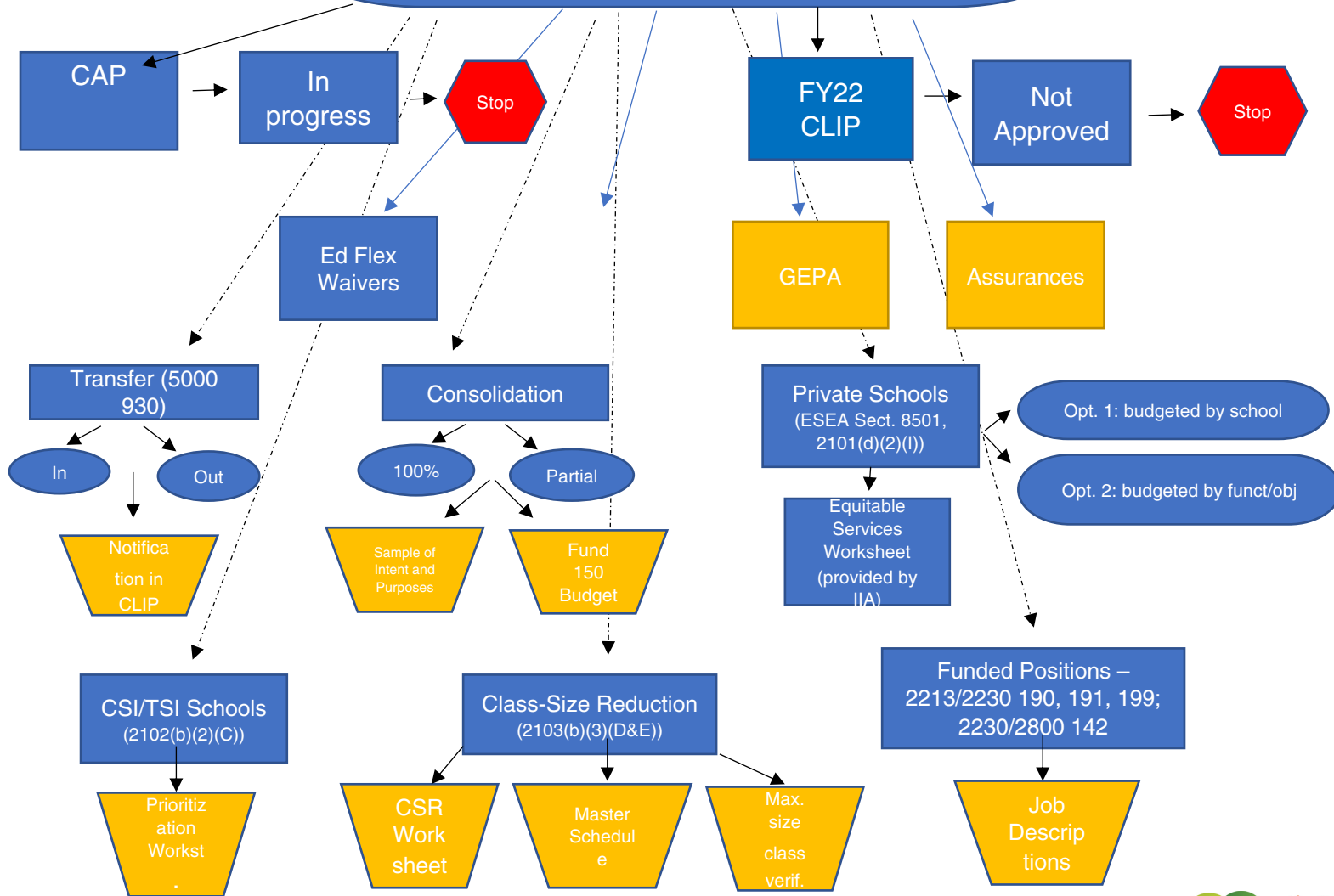
**Developing a Response**  
GEPA allows applicants discretion in developing and describing the activities that are occurring to meet this requirement. The statute highlights six types of barriers that may impede equitable access or participation in the Federally-funded project or activity. Applicants should determine whether these or other barriers may prevent your students, teachers, etc. from such access or participation in the Federally-funded project or activity.

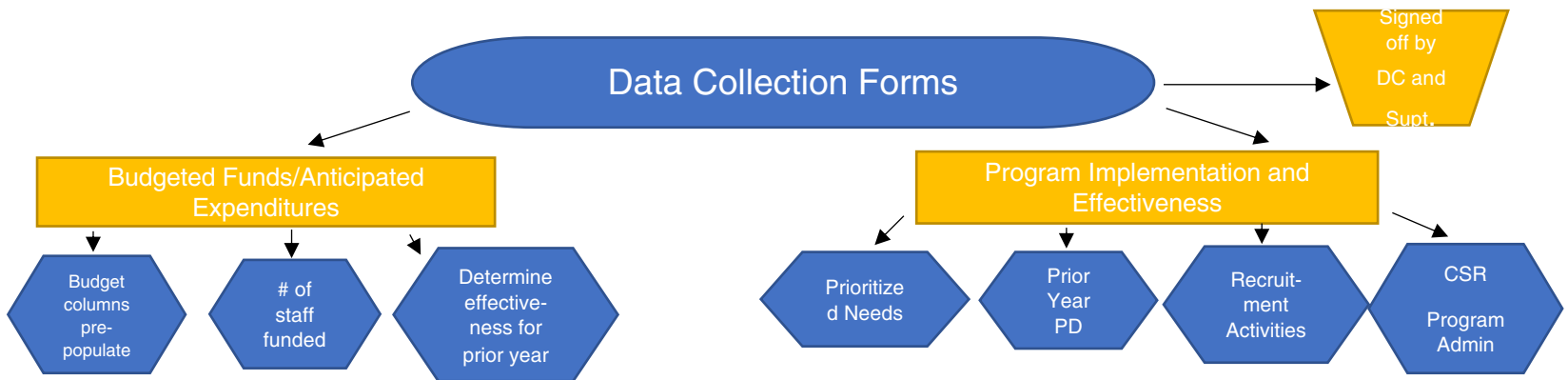
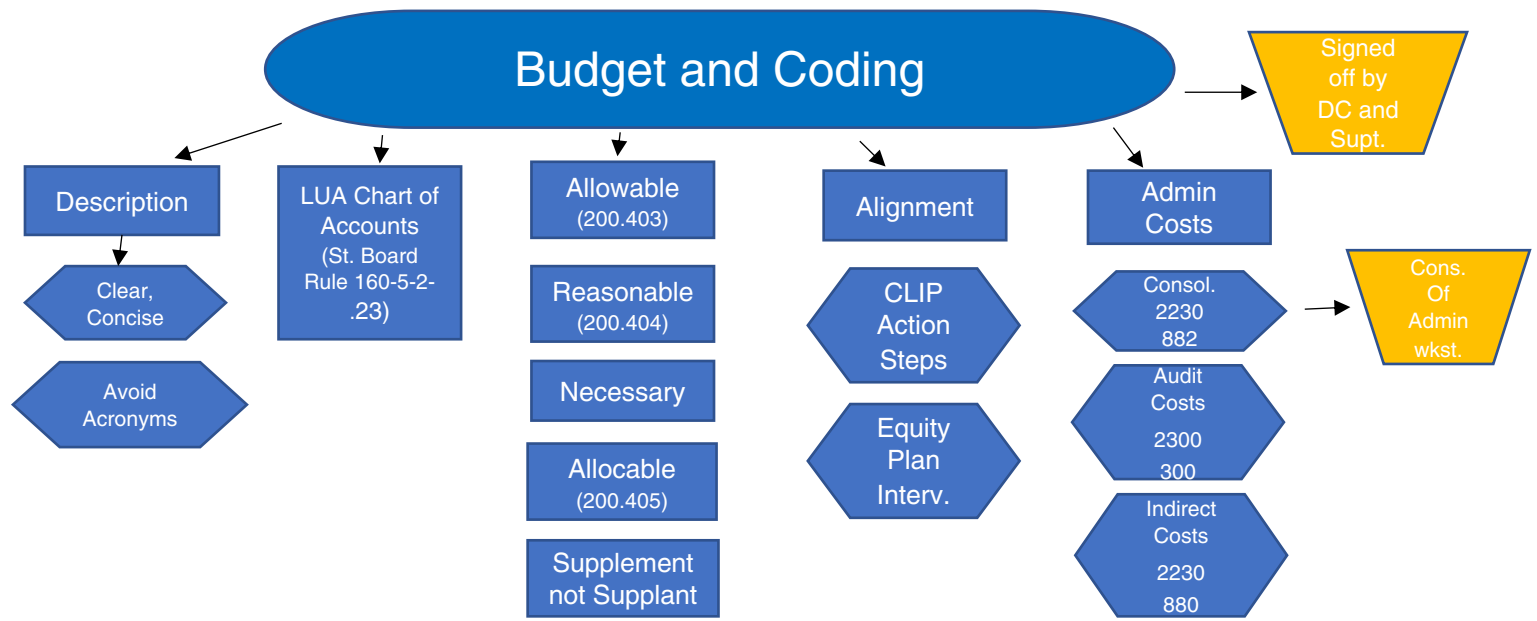
**Response:**

I, Superintendent of [REDACTED], having knowledge of our LEA policies regarding the procedures to ensure equitable access to, and participation in, its federally-assisted programs for students, teachers, and other program beneficiaries with special needs, certify that the LEA has submitted a sufficient section 427 statement.



# Creating the FY22 Budget – Due October 1





# FY22 Title II, Part A Budget Attachments



## PREPARE for Your Ride



# FY22 Title II, Part A Budget Budget Attachments

## FY22 Title II, Part A Budget Attachments (Use the Budget Checklist & Budget Codes as Guides)

### If Applicable:

- Equitable Services Worksheet - (Does not have to be attached)
- Consolidation of Funds – (Fund 150, School-wide Plans, Intent and Purposes)
- Consolidation of ESSA Administrative Funds
- LEAs Prioritizing Funds to the School Level (CSI and TSI only)
- Class Size Reduction Worksheet
  - Corresponding master schedules
  - Verification of approved LEA class size
- Title II, Part A Job Description(s) for Title II, Part A funded personnel

Transfer Notification – This **must** be indicated in the CLIP – **NO**  
email notification or budget attachment needed



# FY22 Title II, Part A Budget Budget Attachments

## Naming the Attachments:

Fiscal Year → FY22

Program → Title II, Part A

Type → Job Description – Instructional Coach  
Prioritization of Schools  
Consolidation of ESSA Administrative

### Example:

FY22 Title II, Part A Job Description – Instructional Coach

FY22 Title II, Part A Prioritizing Funds

FY22 Consolidation of ESSA Administrative Funds

# FY22 Title II, Part A Budget Equitable Services

## PRIVATE SCHOOLS – 2101(d)(2)(I) and Sec. 8501


The LEA must comply with providing equitable services to private schools located within the LEA's **geographic boundaries** for Title II, Part A.

*Each LEA's private school calculations for equitable services are located on the Ombudsman and Title II, Part A webpages.*

*No Title II, Part A Budget Attachment Needed.*

# FY22 Title II, Part A Budget

## Title II, Part A Equitable Services Worksheet

 FY21 Title II, Part A Equitable Services

If the Local Education Agency for participating private schools, then this worksheet should be completed for all LEAs for equitable services. This worksheet should be reviewed in preparing the LEA's original budget submission to the appropriate Professional/Program Review school enrollment counts are based on annual EDPS submissions verified by the LEA and public schools. Computer education will be included through the County attachment tab in the LGA/LEA part and as noted in subpart 16.04(d) part of the rule as noted in subpart 16.04(d) part.

LEA Name	LEA K-12 Enrollment	Private Schools K-12 Enrollment	LEA and Private School K-12 Enrollment	Original Allocation	Admin. Retention	% of Allocation Reserved	Remaining Allocation	PPA	Total allocated to Private school	Remaining for LEA
ATLANTA PUBLIC		0	0	Change in Allocation	Admin. Retention	% of Allocation Reserved	Remaining Allocation	PPA	Total allocated to Private school	Remaining for LEA
				0	0	0	0	0.00%	0.00%	0.00%
				Computer Redistributed Public Nonpublic	PPA Redistributed Public Nonpublic	PPA				

Private School Name	Enrollment	Original Allocation	Change in Allocation	Original Allocation	Approved Program Redistributed Public Nonpublic	Total Allocated (including the original and any type)	Justification if Administrative Costs Exceed 10% (Is it still reasonable and necessary?)
Private School 1		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Private School 2		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Private School 3		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Private School 4		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Private School 5		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Private School 6		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Private School 7		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Private School 8		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

GaDOE staff will complete the LEA Title II, Part A Equitable Services Worksheet for LEAs with participating private schools.

Each LEA’s Equitable Services Worksheet may be accessed on the Ombudsman and Title II, Part A webpages.



# FY22 Title II, Part A Budget

## Title II, Part A Equitable Services Worksheet

Sign the ConApp attachment tab in myGaDOE portal and an email to ombudsman@doe.k12.ga.us.

Private School Enrollment	Original Allocation	Admin Reservation	% of Allocation Reserved	Remaining Allocation	PPA	Total allocated to Private school	Remaining for LEA
	\$1,216.05	\$51,268.00	3.5%	\$82,778.50	\$43.43	\$82,778.50	\$1,216.05
Change in Allocation Addition	Admin Reservation	% of Allocation Reserved	Remaining Allocation	PPA	Total allocated to Private school	Remaining for LEA	

2

This percentage will be used to calculate the amount to be allocated to the Private Schools:  

$$\frac{(\% \times \text{original allocation})}{\text{total enrollment}} = \text{PPA}$$

1

LEA will provide the percentage of Administrative Set-Aside that was discussed in consultation.

3

Private School Name	Enrollment	Original Allocation
[REDACTED]	28	\$1,216.05
[REDACTED]	642	\$27,882.37
[REDACTED]	506	\$21,975.83
[REDACTED]	61	\$2,649.26
[REDACTED]	669	\$29,054.99
		\$0.00

The allocation for each private school will be: PPA x enrollment

These calculations must be complete before budgeting; therefore, it is very important that the percentage is correct.

# FY22 Title II, Part A Budget

## Equitable Services

- Option 1:

Equitable Services are budgeted by function and object code-  
each school is on a separate line

- Function Code- Object Code – PRIVATE SCHOOL Equitable Services with *Name of Participating Private School* – line item description

- Option 2:

Equitable Services are budgeted by function and object code – multiple schools are included in a single line item, but costs per school are distinguished in the budget description

- Function Code – Object Code – PRIVATE SCHOOL Equitable Services with *Name of Participating Private School* – line item description and cost per school



# FY22 Title II, Part A Budget Consolidation of Funds

Consolidation of Funds **MUST** be approved by the Federal Programs Director

Consolidation of Funds allows a Title I schoolwide school to operate a schoolwide program and consolidate federal, state and local monies.

For more information, reach out to your Title II, Part A Specialist

**WHY CONSOLIDATE?**

FLEXIBILITY TO LEVERAGE FUNDS TO SUPPORT SCHOOLWIDE PLANS EFFICIENTLY AND EFFECTIVELY

- Flexibly schedule Fund 150 funded staff, like academic coaches
- Adjust professional learning in real time to meet student needs
- Support the professional learning required for all school staff
- Reduce the duplication of PD and increase the quality of PD
- Implement new and innovative Professional Learning practices
- Instead of researching hard to find evidence, monitor effectiveness
- Transfer in or transfer out to streamline administration of funds
- Say goodbye to Time and Effort for salaries, stipends, and subs
- Abide by local policies when purchasing and using technology

**PURPOSE**

- 1) Increase student academic achievement
- 2) Improve quality and effectiveness of teachers, principals, and other school leaders
- 3) Increase the number of teachers, principals and other school leaders who are effective in improving academic achievement
- 4) Provide low-income and minority students greater access to effective teachers, principals and other school leaders

**RESOURCES**

- DISTRICT SET-ASIDE FOR EQUITABLE SERVICES
- NEEDS OF NON-TITLE I SCHOOLS
- DISTRICT LEVEL INITIATIVES
- FUNDING FOR RECRUITMENT ACTIVITIES
- FLEXIBILITY OF TRANSFERRING IIA OUT
- FLEXIBILITY OF TRANSFERRING IVA IN
- MONITORING EFFECTIVENESS OF SWP PL

**CONSIDERATIONS**

**TITLE II PART A SUPPORTING EFFECTIVE INSTRUCTION**

**PRIORITIZING FUNDS TO SCHOOLS**

- High POVERTY
- High MINORITY
- Low ACHIEVING
- CSI & TSI

**100% CARRYOVER**

**PRIORITIZE**

- to CSI
- To TSI

CONSOLIDATION OF FUNDS MANUAL  
FEDERAL PROGRAMS HANDBOOK  
TITLE II, PART A GUIDANCE

CONSOLIDATION@DOE.K12.GA.US  
TITLEII@DOE.K12.GA.US

WWW.GADOE.ORG

If your LEA consolidates, **attachments** to the budget should be:

- LEA selected samples of Schoolwide Plan
- Intent and Purpose statements from those schools
- Fund 150 Allocations for all schools

Infographic can be found on Title II, Part A webpage

# FY22 Title II, Part A Budget Prioritization of Funds

## **PRIORITIZING FUNDS – 2102 (b)(2)(C)**

All LEAs must prioritize Title II, Part A funds to schools that are (1) state identified [comprehensive (CSI) and/or targeted (TSI)] AND (2) which have the highest poverty.

*LEAs may budget other funds to achieve these requirements; however, this must be documented prior to budget approval.*

# FY22 Title II, Part A Budget Prioritizing Funds to School Level



Georgia Department of Education  
Richard Woods, Georgia's School Superintendent  
"Educating Georgia's Future"

## FY22 Title II, Part A Budget Attachment for LEAs Prioritizing Funds to the School Level for CSI and TSI Schools

Under ESSA Section 2102, LEAs must use a portion of their federal dollars to address gaps in equity and support schools identified by states for improvement. As of December 2018, in consultation with USDE: Accordingly, an LEA must prioritize funds to schools served by the agency who are state identified as [Comprehensive Support and Improvement (CSI)/Targeted Support and Improvement (TSI)]. However, an LEA has discretion in how it prioritizes to these schools. For example, an LEA might allocate all or part of its Title II, Part A funds only to CSI schools, or to CSI and TSI schools, because those schools have the greatest need for Title II, Part A funds to improve academic achievement. On the other hand, an LEA might look at the needs of CSI and TSI schools, consider all the funds from various sources available to meet those needs, and determine that, due to other available resources, a CSI or TSI school does not need priority for Title II, Part A funds. This would then make the Title II, Part A funds available to other priority schools in the LEA. Specifically, LEAs should prioritize funds to increase student achievement and provide low-income and minority students greater access to effective teachers. In Georgia, LEA's must demonstrate this prioritization for CSI and TSI Schools with budget submission. There is not one method for determining allocations. LEAs should choose a methodology that most closely aligns with the LEA's needs and resources and still in compliance with the law. Sample rationales are located on the next tab.

LEA Allocation						
Brief rationale for how the LEA allocated Title II, Part A funds OR a statement that due to other available resources CSI or TSI school prioritization of Title II, Part A Funds is not needed						
LEA School Name	State Identified (CSI/TSI)	Title I Status	% Poverty	% Minority	Student Achievement: 20XX CCRPI	Amount of Title II, Part A Funds Allocated to School

*This template is on the Title II, Part A Webpage under Guidance and Resources*



# FY22 Title II, Part A Budget Class Size Reduction (CSR)



- CSR Teachers must be supplemental to those required by State Board rule 160-5-1-.08, Class Size, or the class size maximum officially established by Charter LEAs or Strategic Waiver School Systems
- Documentation (submitted as attachments in the Consolidated Application) to verify Title II, Part A funds expended to reduce class size are supplementing non-federal funds
  - FY22 Class Size Reduction Workbook
    - Appropriate worksheet (Self-Contained Classes or Departmentalized Classes) completed for each school implementing CSR
  - Master schedule in *chart format* for schools implementing CSR
    - Title II, Part A – elementary, middle, and high schools
  - Official verification of LEA established class size maximums (2021-22) for Charter LEAs and Strategic School Waiver Systems

# FY22 Title II, Part A Budget Class Size Reduction (CSR)



Reducing class size to a level that is **evidence-based** to improve student achievement through the recruiting and hiring of additional effective teachers

Providing high-quality, personalized professional development that is **evidence-based**

Sec 2103(b)(3)(D&E)

South Elementary School SAMPLE Schedule – Grade 4 XXXX-XXXX School Year								
Teacher A	HR	SS All students 17 Reg 11 SpEd 6	Reading All students 18 Reg 10 SpEd 6 EIP 2	Reading All students 17 Reg 10 EIP 7	SS Reg 18	Lunch	SS Reg 18	Reading All students 17 Reg 10 EIP 7
Teacher B	HR	Math All students 17 Reg 11 EIP 6		Math All students 17 Reg 16 EIP 3		Lunch	Math All students 20 Reg 12 SpEd 4 EIP 4	
Teacher C	HR	Math All students 17 Reg 11 EIP 2 SpEd 4		Math All students 18 Reg 15 EIP 3		Lunch	Math All students 18 Reg 15 EIP 3	
Teacher D	HR	SS Reg 18	Reading All students 18 Reg 12 EIP 6	Reading All students 19 Reg 15 SpEd 4	SS All students 19 Reg 15 SpEd 4	Lunch	SS Reg 18	Reading All students 18 Reg 12 EIP 6
Teacher E	HR	Math All students 17 Reg 10 EIP 7		Math All students 17 Reg 9 EIP 3 SpEd 5		Lunch	Math All students 20 Reg 16 EIP 4	
Teacher F	HR	SS Reg 16	Reading All students 16 Reg 8 EIP 8	Reading All students 19 Reg 11 EIP 3 SpEd 5	SS All students 19 Reg 14 SpEd 5	Lunch	SS Reg 19	Reading All students 19 Reg 14 EIP 5
Teacher G	HR	Science All students 18 Reg 12 SpEd 6	ELA All students 18 Reg 12 SpEd 6	ELA Reg 18	Science Reg 18	Lunch	Science Reg 18	ELA Reg 18
Teacher H	HR	Science Reg 18	ELA Reg 18	Science All students 19 Reg 15 SpEd 4	ELA All students 19 Reg 15 SpEd 4	Lunch	Science Reg 18	ELA Reg 18
Teacher I	HR	Science Reg 16	ELA Reg 16	Science All students 19 Reg 14 SpEd 5	ELA All students 19 Reg 14 SpEd 5	Lunch	Science Reg 19	ELA Reg 19

EIP Reduced Class Model – class size reduced to serve EIP students

CSR Instructional segments paid with federal funds

## Title II, Part A Class Size Reduction Worksheet

Instructional Segments Paid With State or Local funds	Average Instructional Segment Size before Reducing Class Size with Federal Funds	Number of non-Federally Funded Instructional Segments Meets Requirement to Reduce Class Size Using Federal Funds	Additional Instructional Segments Paid with Federal Funds	Total Number of Instructional Segments (State/Local Funded + Federal Funded)	Final Average Instructional Segment Size	Number of Instructional Segments Funded by Title II, Part A
	#DIV/0!	#DIV/0!		0	#DIV/0!	
	#DIV/0!	#DIV/0!		0	#DIV/0!	
	#DIV/0!	#DIV/0!		0	#DIV/0!	
	#DIV/0!	#DIV/0!		0	#DIV/0!	
	#DIV/0!	#DIV/0!		0	#DIV/0!	



This example is on the Title II, Part A Webpage under Guidance and Resources

Master schedule in *chart format*\* must include :

- Daily Schedule – Grouped
- Teacher name/classes highlighted
- The delivery Model
- For each class:
  - Grade Level/Subject
  - # of Students Enrolled





# FY22 Title II, Part A Budget Job Description(s)

Job descriptions for all FY22 Title II, Part A funded positions, including **Mentors and other employees paid Additional Compensation** (excluding Class Size Reduction Teachers), must be uploaded in the attachment tab of the Consolidated Application prior to budget approval. The percent of the position funded should be included in the budget description.

Function/Object Codes that require a Job Description to be attached:

- 2230/2800 142
- 2230 190
- 2213 190/191/199

# FY22 Title II, Part A Budget Job Description Criteria

## FY22 BUDGET REVIEW CHECKLIST

FY22 Title II, Part A Funded Positions	Job 1 Title		Job 2 Title		Job 3 Title		Job 4 Title
Title of Position							
<b>Job Description Criteria:</b> <ul style="list-style-type: none"> <li>Required for 2230/2800 142; 2230 190; 2213 190/91/199</li> <li>Job title of attached description matches job title in budget description.</li> <li>Duties and responsibilities align with DIP, Equity Action Plan, CNA (see above)</li> <li>Duties/responsibilities supplemental to those the LEA would need to perform in absence of Title II, Part A funds.</li> <li>If position existed in <b>FY21</b>, it was funded using federal funds. (Check <b>FY21</b> budget)</li> <li>Duties/responsibilities align to ESEA's Title II, Part A LEA Authorized Use of Funds.</li> <li>Description includes "other duties as assigned". (Note: Position cannot be 100% funded by Title II, Part A if description includes ODA. "Other allowable Title II, Part A duties as assigned" is an allowable revision.)</li> <li>If funded less than 100%, duties/responsibilities support percentage funded by Title II, Part A.</li> <li>Position lends itself to be measured for effectiveness.</li> <li>N/A Title II, Part A coordinator/director or clerical support.</li> </ul>	Percent Funded		Percent Funded		Percent Funded		Percent Funded
	Description Attached	<input type="checkbox"/>	Description Attached	<input type="checkbox"/>	Description Attached	<input type="checkbox"/>	Description Attached
	Position Approved	<input type="checkbox"/>	Position Approved	<input type="checkbox"/>	Position Approved	<input type="checkbox"/>	Position Approved
	Revision Required	<input type="checkbox"/>	Revision Required	<input type="checkbox"/>	Revision Required	<input type="checkbox"/>	Revision Required

# FY22 Title II, Part A Budget Job Descriptions

- Job descriptions for Title II, Part A funded personnel must be uploaded in the attachment tab during budget submission **annually** for the purpose of **determining allowability** of the position. The job description (roles and responsibilities) for this position **must align with the intent and purpose of Title II, Part A** to be considered an allowable use of Title II, Part A funds.
- If this position was funded with state and/or local funds in the previous fiscal year, then funding the position would be supplanting.
- LEAs have the option of budgeting employee benefits as one lump sum or breaking out each individual benefit.

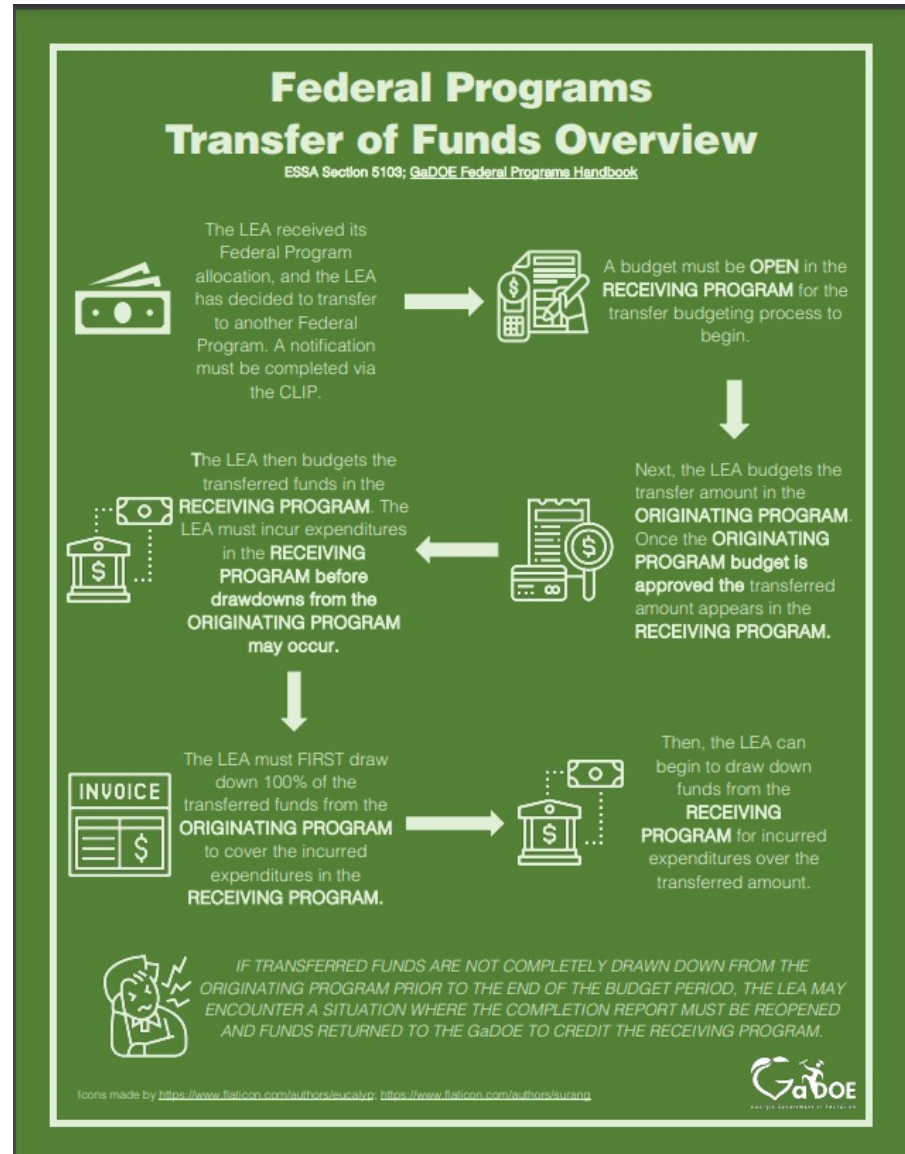
# FY22 Title II, Part A Budget Transfer of Title II, Part A Funds

When transferring funds, LEAs will:

- Notify the programs that are impacted of the intent to transfer in the CLIP
- Enter the transfer as a line item in the Title II, Part A budget using code 5000 930
- Make sure the receiving program budget is open when entering the transfer
- When funds are transferred, the funds are now subject to the guidelines of the receiving program.
- Title II, Part A funds **MUST** be drawn down first if transferred to another program.
- For LEAs who transfer, the draw down of Title II, Part A funds must be supported by expenditures from the receiving federal program and maintained on file in the LEA.
- LEA's Title II, Part A Completion Report will support evidence of the Title II, Part A funds drawn down.

# FY22 Title II, Part A Budget Transfer Infographic

*This can be found on the  
Title II, Part A webpage*





# FY22 Title II, Part A Budget Budgeting and Coding

- Chart of Accounts
- Allowability
- Admin Costs
- Sign Off
- Submission



## CATCH a Wave



# Title II, Part A Budget

## Title II, Part A Chart of Accounts

Title II, Part A		Fund Code – 414	Program Code - 1784
Function	Object	Application of LUA in Title II, Part A	
1000 Instruction	110	Class Size Reduction Teacher (CSR) - ESSA Sec. 2103 Local Uses of Funds (D)	
	113	Substitute for Class Size Reduction Teacher	
	199	Teacher Recruitment/ Retention Incentive - ESSA Sec. 2103 Local Uses of Funds (B)(C)	
	210 - 290	CSR Benefits: State Health Insurance (210), FICA (220), Teachers Retirement System (230), Unemployment (250), Workman's Compensation (260), Benefit in Lieu of Soc. Sec. (280), Other Employee Benefits (290)	
	300	Contracted Services for CSR Teacher; Contracted Services for Substitute for CSR Teacher	
	595	Other Purchased Services (Consult Title II, Part A Specialist) for Recruitment and Retention Incentives - ESSA Sec. 2103 Local Uses of Funds (B)(C)	
	881	Transfer to Schoolwide Budget (Fund 400) or Schoolwide Consolidation (Fund 150)	
2213 Instructional Staff Training	113	Substitute (Temporary Employee) for Teacher Participating in Allowable PD Activities	
	114	Substitute (Temporary Employee) for Paraprofessional Related to Allowable PD Activities	
	116	Professional Development Stipend for Instructional Staff Attending PD Beyond Contract	
	190	Salary for Instructional Leader Providing PD to Instructional Staff- not students (Ex: PD Supervisory Position)	
	191	Salary for Instructional Leader Providing PD to Instructional Staff -not students (Ex: Instructional Coaches)	
	199	Compensation for Instructional Staff Providing PD Beyond Contract to Instructional Staff; Compensation for Capacity Building of Title II, Part A Allowable Staff through Increased Leadership Roles/Responsibilities	
	210 - 290	Benefits for Instructional Staff Receiving or Providing PD: State Health Insurance (210), FICA (220), Teachers Retirement System (230), Unemployment (250), Workman's Compensation (260), Benefit in Lieu of Soc. Sec. (280), Other Employee Benefits (290)	
	300	Contracted Services for PD for Instructional Staff: Outside Consultants; Contracted Subs for Instruct. Staff	
	361-362	Per Diem for Consultants Providing PD Services to Instructional Staff 362 - May be used for reimbursing travel expenses for Private School Teachers/Principals (non-employees)	
	441	Professional Development Room Rental	
	442	Professional Development Technology Rental	
	532	Annual or Short-Term Software Licensing or Subscriptions for Instructional Staff	
	580	PD - Travel for Instructional Staff Attending PD Training Outside LEA (Use Object 890 for Private Schools)	
	595	Other Purchased Services (Consult Title II, Part A Specialist) May be used for purchasing registration for Private School Teachers/Principals (non-employees)	

**Title II, Part A allowable budget Function and Object Codes are based on the GaDOE LUA Chart of Accounts**

Home → Finance and Business Operations → Financial Review

Financial Review  
 Financial Management of Georgia LUAS Manual  
 Preparing Basic Financial Statements  
 School System Financial Information

### Financial Review

The Financial Review division was established for the purpose of reviewing financial records and accounting of local governing school boards and assisting local units of administration in training personnel in financial and budgetary accounting.

Financial Review is responsible for issuing and updating the chart of accounts utilized by local units of administration (LUAs) in reporting budget and financial data to the Georgia Department of Education.

### Budget and Financial Data Reporting

- LUA Chart of Accounts
  - Chart of Accounts Updates - April 28 2021.pdf
  - Chart of Accounts New Portal LUAS Guide.pdf
- Financial Management for Georgia LUAS Manual
- School System Financial Reports
- School System Revenues/Expenditures
- FY 2021 Year-End Closing Checklist.docx
- Tips for Monthly - Closeout (Checklist).pdf

Home → Finance and Business Operations → Financial Review

*Located in the Title II, Part A Handbook - Appendix*

# Title II, Part A Budget Allowability

## Title II, Part A Essential Questions for Determining Allowability of Expenditures

1. Does the activity/strategy meet the purpose of Title II? [ESSA Sec. 2001]
2. How is the activity/strategy aligned to the District Comprehensive Needs Assessment and District Improvement Plan? [ESSA Sec. 2102, Equitable Access to Excellent Educators State Plan]
3. Is the activity/strategy aligned to ESSA Title II, Part A Local Use of Funds? Is the strategy recommended in the non-regulatory guidance, Building Systems of Support for Excellent Teaching and Leading (2016)? If applicable, is each participant allowable under the Use of Funds? [ESSA Sec. 2103]
4. Is the activity/strategy evidence-based using the Title VIII definition? [ESSA Sec. 8101]
5. If professional development, does the professional development align with the Title VIII definition? [ESSA Sec. 8101]
6. Will the LEA be able to determine and report how the chosen activity/strategy improved teacher, principal or other school leader effectiveness? How will the effectiveness of each activity/strategy be documented? [ESSA Sec. 2104]
7. Is the activity/strategy supplementing (not supplanting) non-federal funds that would otherwise be used for activities authorized under Title II? [ESSA Sec. 2301]
8. Does the activity/strategy comply with the Code of Federal Regulations? [2 CFR Part 200, 34 CFR Part 76, and 34 CFR Part 81]

*The entire document is in Title II, Part A Handbook*

# Title II, Part A Budget Allowable Participants

Generally, teachers (including instructional coaches), school leaders (principals & asst. principals), and other school leaders are considered allowable Title II, Part A participants. LEAs should refer to the Title II, Part A Local Use of Funds for specific allowable participants for activities funded by Title II, Part A. The Title II, Part A Handbook contains the ESSA Local Use of Funds and a chart that outlines allowable participants by specific use of funds.

## Title II, Part A Chart of Allowable Participants

Local Use of Funds/Types of Activities	Allowable Participants
A. Evaluation System	System is to support teachers, principals, other school leaders
B. Teacher Recruitment and Retention	R & R activities for teachers, principals, other school leaders, paraprofessionals, coaches, mentors, evaluators
C. Recruitment from Other Fields	To become teachers, principals, other school leaders
D. Evidence Based Class Size Reduction	Teachers
E. High Quality, Evidence-Based Personalized Professional Development	Teachers, Instructional Leadership teams, principals, other school leaders
F. Programs/Activities to Increase Ability of Teachers to Teach SWD & EL	LEA/School staff that will support teachers or direct support for teachers
G. Programs/Activities to Increase Knowledge and Ability to Support Educators in Early Learning (through age 8) which may include PD and transition planning to Elementary	Knowledge – teachers, principals, other school leaders; Principal Support – teachers, teacher leaders, early childhood educators, school staff (paraprofessionals) and other professionals

# FY22 Title II, Part A Budget Supplement not Supplant

Title II, Part A budgeted items must be above and beyond what the LEA pays for, or has paid for, in the past.

When determining whether an expenditure would create a presumption of supplanting, the LEA should consider these questions:

- Is the program or activity that the LEA wants to fund required under state, local, or another federal law? If it is, then it is supplanting.
- Were state or local funds used in the past year to pay for the program or activity? If they were, it is supplanting.



# FY22 Title II, Part A Budget

## Title II, Part A Administrative Costs

### **TITLE II, PART A PROGRAM ADMINISTRATIVE COSTS**

Program Administrative costs include all costs in function code 2230 and should not be charged to other function codes. Administrative costs must be reasonable and necessary to the administration of the grant.

**CONSOLIDATED ADMINISTRATIVE COSTS (2230 882)** – Administrative Costs must be reasonable, necessary, and allocable under one or more of the contributing programs and 2 CFR Part 200.

### **GENERAL ADMINISTRATIVE COSTS**

General Administrative costs include audit costs and indirect costs and should be charged in function code 2300 -

- **AUDIT COSTS (2300-300)**
- **INDIRECT COST RATE (2300-880)**

*Title II, Part A Allocations and Indirect Cost Calculations are located on the Title II, Part A webpage.*



# FY22 Title II, Part A Budget Allowable Administration Costs

Common allowable administrative costs  
(2230) may include:

- Partial or whole funding of Title II, Part A Coordinator to administer the grant\*
- Partial or whole funding of Title II, Part A clerical staff\*
- Registration, travel, contracted services for Title II, Part A Grant training
- Title II, Part A administrative technology and office supplies



\*if funding is partially paid by Title II, Part A (less than 100%), the budget description must include the percentage and the program that is funding the remainder

# FY22 Title II, Part A Budget Budgeting and Coding

**The Budget must be  
signed off and  
submitted by the LEA  
Coordinator AND the  
Superintendent.**

# FY22 Title II, Part A Budget Data Collection Forms

- Budgeted Funds/Anticipated Expenditures
- Program Implementation and Effectiveness
- Sign Off
- Submission



**FINISH the Ride**

# FY22 Title II, Part A Budget

## Title II, Part A Budget Data Collection Forms

**Program Information Tab** – completed with the *original budget* and *updated* anytime personnel funded by the grant are added or reduced. Data is collected for (1) fiscal year - Budgeted Funds/Anticipated Expenditures and (2) Program Implementation and Effectiveness.

### Consolidated Application

#### Budget

District Name : ██████████ District Code : ██████████  
 Fiscal Year : 2022 Program : Title II-A, Improving Teacher Quality - Original  
 Status : New (Date: Apr 1 2021 9:24AM) Superintendent Sign off date :

- Program Information
- Budget
- Comments
- Audit Trail
- Assurances
- Programs

Program : Title II-A, Improving Teacher Quality  
 Current FY Allocation : \$0.00  
 Additional Allocation : \$0.00  
 Carry Over : \$0.00  
 Total Grant Award : \$0.00  
 Transfer Amount : \$0.00  
 Total Amount to be Budgeted : \$0.00 Not Budgeted Funds :



Budget Detail									Show All
Fiscal Year	From Program	School	To Program	Function	Object	Units	Price	Amount	Description




# FY22 Title II, Part A Budget Data Collection Forms

## Data Collection Form – FY Budgeted Funds/Anticipated Expenditures (top)

Select Data Collection Form:

Program Component	Current Year Total Amount Budgeted	Previous Year Amount Budgeted	Effectiveness Determination of Previous Fiscal Years Title II, Part A Funded Activities
<b>Recruitment</b>			
Recruitment Activities (Recruiting Events, Advertising, etc.)	<input type="text"/>	<input type="text"/>	Select End of Year Effectiveness <input type="text"/>
Salaries and Benefits for Title II, Part A Funded Staff Supporting Recruitment	<input type="text"/>	<input type="text"/>	Select End of Year Effectiveness <input type="text"/>
<b>Recruitment &amp; Retention</b>			
Financial Incentives (Recruitment: Signing Bonus, Relocation, etc.) (Retention: Contract Renewal Based on Performance)	\$25.00	<input type="text"/>	Effective - Abandon <input checked="" type="text"/>
<b>Professional Development (includes Retention)</b>			
Stipends for Staff Completing PD	<input type="text"/>	<input type="text"/>	Effective - Maintain <input type="text"/>
Additional Compensation for Staff Providing PD (Includes Mentors)	<input type="text"/>	<input type="text"/>	Select End of Year Effectiveness <input type="text"/>
LEA Staff Salaries	\$4750.00	\$111334.00	Effective - Maintain <input type="text"/>
LEA Substitutes	<input type="text"/>	<input type="text"/>	Select End of Year Effectiveness <input type="text"/>
Benefits for Subs, Stipends and Salaries (Private and LEA)	\$4750.00	\$31575.00	Effective - Maintain <input type="text"/>
PD Expenditures (Contracts, PD and GACE Registration, Tuition, Travel)	\$5000.00	<input type="text"/>	Select End of Year Effectiveness <input type="text"/>
PD Expenditures (Software, Supplies, Equipment, Books)	<input type="text"/>	<input type="text"/>	Select End of Year Effectiveness <input type="text"/>
<b>Class Size Reduction</b>			
Teacher Salaries and Benefits (Including CSR Substitute Salary)	<input type="text"/>	<input type="text"/>	Select End of Year Effectiveness <input type="text"/>
<b>Program Administration</b>			
Staff (Salaries and Benefits)	<input type="text"/>	<input type="text"/>	
Administrative Costs (Travel, Supplies, Equipment)	<input type="text"/>	<input type="text"/>	
Audit	<input type="text"/>	\$500.00	
Indirect Costs	<input type="text"/>	<input type="text"/>	
Consolidated Admin	<input type="text"/>	<input type="text"/>	
Schoolwide Consolidation of Funds	<input type="text"/>	<input type="text"/>	
Transfer to Another Federal Program	\$15.00	<input type="text"/>	
<b>Total Budgeted</b>	<b>\$14540.00</b>	<b>\$143409.00</b>	



Budget column auto populates from current year's submitted budget.

Effectiveness rating of previous year's budget. Budget column auto populates from previous year's approved budget.

# FY22 Title II, Part A Budget Data Collection Forms

## Data Collection Form – FY Budgeted Funds/Anticipated Expenditures (Bottom)

	\$14340.00	\$143409.00	
<b>Breakdown of Title II, Part A Funded Staff</b>			
<b>Professional Development</b>			
# LEA Staff Split Funded	<input type="text" value="12"/>	<input type="text" value="0"/>	<input type="text" value="Effective - Abandon"/>
# LEA Staff Fully Funded	<input type="text" value="6"/>	<input type="text" value="1"/>	<input type="text" value="Effective - Abandon"/>
<b>Program Administration</b>			
# LEA Staff Split Funded	<input type="text" value="12"/>	<input type="text" value="0"/>	
# LEA Staff Fully Funded	<input type="text" value="6"/>	<input type="text" value="0"/>	
<b>Class Size Reduction</b>			
Total Number of CSR Teachers (Split Funded and Fully Funded)	<input type="text" value="18"/>	<input type="text" value="0"/>	<input type="text" value="Effective - Maintain"/>
# Elementary School CSR Teachers (K-5) (Split Funded and Fully Funded)	<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="Effective - Maintain"/>
# Middle School CSR Teachers (6-8) (Split Funded and Fully Funded)	<input type="text" value="9"/>	<input type="text" value="0"/>	<input type="text" value="Effective - Maintain"/>
# High School CSR Teachers (9-12) (Split Funded and Fully Funded)	<input type="text" value="6"/>	<input type="text" value="0"/>	<input type="text" value="Effective - Adjust"/>
Content Area(s) Served (Please select all that apply.)	<input checked="" type="radio"/> ELA/Reading <input checked="" type="radio"/> Math <input type="radio"/> Science <input type="radio"/> Soc. Stud. <input type="radio"/> Other		<input type="text" value=""/> <input type="text" value="Effective - Maintain"/> <input type="text" value="Select End of Year Effectiveness"/>
<b>Other</b>			
# LEA Staff Split Funded	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="Effective - Maintain"/>
# LEA Staff Fully Funded	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="Effective - Adjust"/>

Effectiveness rating relates to the **Position** funded with Title II, Part A  
- not the staff member hired

# FY22 Title II, Part A Budget Data Collection Forms

Effectiveness of Funded Activities is evaluated at the following levels:

- Effective – Maintain
- Effective – Adjust
- Effective – Abandon
- In-Effective – Adjust
- In-Effective - Abandon

LEAs must support their evaluation of effectiveness with an analysis of the data and the supporting documentation.

# FY22 Title II, Part A Budget Effectiveness Determination Example

If the LEA will:

- Continue to fund a PD activity for the current fiscal year but will increase the funding amount for the activity, the Effectiveness Determination should be “Effective-Maintain” because the same PD is being funded. The increase in the budgeted amount has little if any impact on its effectiveness.
- No longer fund a program but it was an effective program, the Effectiveness Determination should be “Effective-Abandon.”

# FY22 Title II, Part A Budget Data Collection Forms

## Data Collection Form – Program Implementation and Effectiveness ([top](#))

Select Data Collection Form:

**Program Implementation and Effectiveness**


Current FY LEA Prioritized Needs | Rank LEA Priorities with Priority 1 serving as the top priority.

Priority 1

Priority 2

Priority 3

Priority 4

Is this a New LEA?  

Public School Professional Development Previous Fiscal Year  N/A if 100% transfer or consolidation of Title II, Part A in previous fiscal year

To whom did the LEA provide PD (Select all that Apply)

- Teachers
- Principals
- Assistant Principals
- Paraprofessionals

Please indicate all PD Topics Funded by Title II, Part A

- All
- Classroom Practices (instructional strategies and state standards) (TAPS Standard 2: Instructional Planning, TAPS Standard 3: Instructional Strategies)
- Content Knowledge (one or more core academic area) (TAPS Standard 1: Professional Knowledge)
- Innovative Programs: Technology Literacy
- Leadership Development: Educational Leader (LAPS Standard 1: Instructional Leadership, LAPS Standard 2: School Climate, LAPS Standard 6: Teacher/Staff Evaluation, LAPS Standard 7: Professionalism, LAPS Standard 8: Communication and Community Relations)
- Leadership Development: School/System Management (LAPS Standard 3: Planning and Assessment, LAPS Standard 4: Organizational Management, LAPS Standard 5: Human Resources Management)
- Instructional Practices: Collaborative Groups (TAPS Standard 9: Professionalism)
- Instructional Practices: Data and Assessments (TAPS Standard 5: Assessment Strategies, TAPS Standard 6: Assessment Uses)
- Instructional Practices: Different Learning Styles (TAPS Standard 4: Differentiation)
- Instructional Practices: Parent Involvement (TAPS Standard 10: Communication)
- Instructional Practices: Student Behavior (TAPS Standard 7: Positive Learning Environment)

Please indicate all delivery methods LEA uses for Title II, Part A Funded PD

- All
- District & School Level Led PD (Not including PLCs)
- External Conferences & Courses
- External Consultants
- Job Embedded – Coaches, Professional Development Communities

**Do Not Check ALL and the boxes underneath**



# FY22 Title II, Part A Budget Data Collection Forms

## Data Collection Form – Program Implementation and Effectiveness (bottom)

Job Embedded – Coaches, Professional Development Communities  
 Virtual Training

**Determining Title II, Part A Funding Effectiveness for July-June of Previous Fiscal Year Recruitment**  N/A if 100% transfer or consolidation of Title II, Part A in previous fiscal year

For Recruitment Activities and Incentives funded from July-June of the previous fiscal year, was this funding effective?  Yes  No  Not Applicable

How many teacher vacancies/ new positions did the LEA have from July-June of the previous fiscal year?

How many teachers were hired as a result of Title II, Part A Funded LEA recruiting activities and/ or recruiting incentives during July-June of the previous fiscal year?

**Professional Development**  N/A if 100% transfer or consolidation of Title II, Part A in previous fiscal year

If the LEA funded Public School Professional Development, was this funding effective?  Yes  No  Not Applicable

(Stipends, internal and external facilitators, materials, software, technology, travel, dues/fees/tuition)  
What data did the LEA use to determine this?

Teacher Observation  
 TAPS Self-Assessment, LAPS Self-Assessment, and PLP/PLG  
 Additional Perception Data  
 Student Achievement Data  
 Other Data

If the LEA funded staff to provide professional development, was this strategy effective?  Yes  No  Not Applicable

What data do the LEA use to determine this?

Teacher Observation  
 TAPS Self-Assessment, LAPS Self-Assessment, and PLP/PLG  
 Additional Perception Data  
 Student Achievement Data  
 Other Data

**Class Size Reduction**  N/A if 100% transfer or consolidation of Title II, Part A in previous fiscal year

Did student achievement increase in the grade level content course(s) or high school content course(s) in which CSR was funded?  Yes  No  Not Applicable

Did cohort achievement increase?  Yes  No  Not Applicable

**Program Administration**  N/A if 100% transfer or consolidation of Title II, Part A in previous fiscal year

If monitored by the Georgia Department of Education in the previous fiscal year, select all areas in which there were findings as a result of Title II, Part A monitoring.

Not Applicable  
 Needs Assessment & Planning  
 Program Administration (implementation of Equity Plan, Research Based Professional Development, Staff attending High Quality Professional Development, Internal Controls, Program Effectiveness, and Inventory)  
 Financial (Time & Effort, Supplemental & Allowable Use of Funds, Drawdowns)  
 Equitable Services (Private School Invitation and Consultation)

Were there Title II, Part A findings in last LEA financial audit?  Yes  No  Not Applicable

# FY22 Title II, Part A Budget Program Information Tab

**The Data Collections Tab must be signed off and submitted by the LEA Coordinator AND the Superintendent.**



# FY22 Title II, Part A Staff

## Title II, Part A Program Manager

**Chris Leonard**

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(404) 561-4888

## Title II, Part A Specialists

**Joy Gentry**

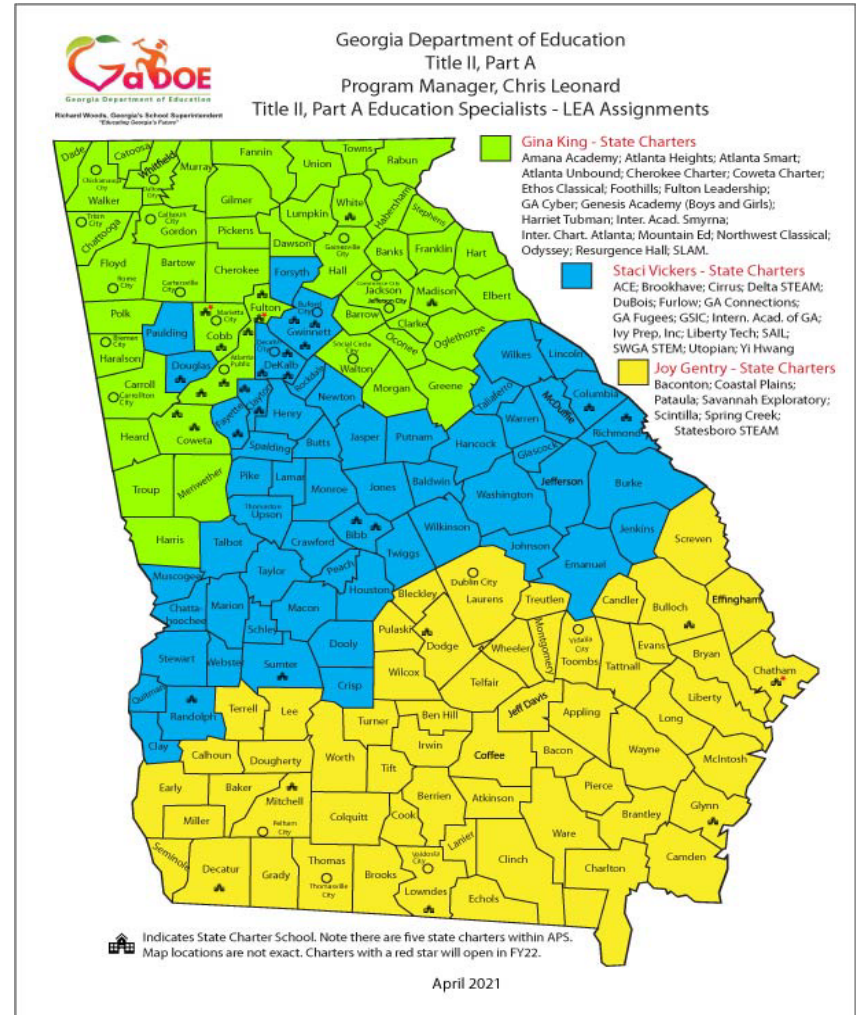
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# Feedback

Please complete our workshop survey:

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- Or scan this QR code:



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