McKinney-Vento Education for Homeless Children and Youth
LEA Survey Instructions

Deadline for completion: September 30, 2022

All Georgia local educational agencies (LEAs) are required to submit data on homeless children and youth for the 2021-2022 school year. Please keep in mind that all data submitted for this survey should reflect the 2021-2022 school year only. The homeless survey is part of the electronic consolidated application. The survey is located under the **Data Collection** tab of the **Homeless Education** program. LEAs will maintain all records supporting the requested data submitted in the survey at the local level for five years or until any pending program audits are settled following the five-year period.

The survey is divided into two parts. The first part contains all program data and includes all fields that require LEA data submission. The second part contains academic data related to homeless children and youth within the LEA. Part two will be uploaded by the Georgia Department of Education (GaDOE) once academic data for the 2021-2022 year are available. Part two does not require action by the LEA.

See the survey completion guide below for step-by-step directions on submitting LEA data. If you have general questions related to your LEA survey or experience technical issues while attempting to complete the survey, please contact the GaDOE MVP Consultant, **Dr. Vanita Moon**, at vanita.moon@doe.k12.ga.us.

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LEA Survey Instructions

1.0 Locating and Preparing the Survey

1.1 Log into the Georgia Department of Education (GaDOE) portal
https://portal.doe.k12.ga.us/login.aspx).

1.2 Ensure that the fiscal year reads: **Fiscal Year: 2023**.

1.3 Add **Program: Homeless Education** to the consolidated application from the dropdown menu.

1.4 Click on the **Program Information** tab.

1.5 The 2021-2022 survey is contained within the **Data Collection** sub-tab. The **Homeless** page is selected by default in the **Select Data Collection Form** dropdown box. The final upload for the **Academic Data** page will not be completed until data are officially released by the GaDOE. **Completing this survey does not require navigation to the Academic Data page.**

1.6 In the **LEA Homeless Liaison name** text box enter the first and last name of the LEA Homeless Liaison.

1.7 In the **Years of experience** dropdown, select the appropriate years of experience for the LEA Homeless Liaison.

1.8 Select **Yes** or **No** to denote whether the LEA had any homeless children and/or youth during the 2021-2022 school year. If the LEA did not have any homeless children and/or youth, skip to the Awareness section of the survey. Refer to section **4.0** of this guide for additional guidance on completing the Awareness section.

2.0 Completing Section I. Identification

2.1 All of the survey items in Section I are pre-populated from data submitted by LEAs to the GaDOE. These data were submitted in accordance with the GaDOE state reporting requirements and cannot be changed.

2.2 **PRE-POPULATED DATA:** Primary nighttime residence for homeless children and youth by preschool and school age categories.

The following fields have been populated using data submitted to Data Collections by the district. The categories are based on McKinney-Vento definitions of homelessness and examples of community-based and school-based sources found in the guidance.

Primary nighttime residence of homeless children and youth residing in the LEA

		Preschool	School Age
Hotels/Motels		0	204
Unsheltered (e.g., cars, parks, campgrounds, temporary trailer or abandoned buildings)		0	21
Doubled-up (e.g., living with another family)	**2.2**	4	1880
Shelters, transitional housing, awaiting foster care		0	750
Total	2859	4	2855
Percent of students in LEA that are homeless	5.10 **2.3**		

2.3   **PRE-POPULATED DATA:** The percent of students in the LEA who were homeless.

2.4   **PRE-POPULATED DATA:** The number of homeless children and youth by grade level.

The number of homeless children and youth by grade level for each LEA.	
Age 3 through 5 (not Kindergarten)	4
K	175
1	218
2	299
3	302
4	269
5	259
6	224
7	209
8	158
9	289
10	169
11	119
12	161
Ungraded	0
Total	2855

2.4

2.5   **PRE-POPULATED DATA:** The number of homeless students who were also served during the year as unaccompanied youth, migratory children/youth, students with disabilities, or limited English proficient.

Provide the number of homeless students served during the regular school year in the following categories.	
Unaccompanied Youth	34
Migratory Children/Youth	0
Students with disabilities	314
Limited English Proficient	7

2.5

2.6   **PRE-POPULATED DATA:** The average attendance rate for homeless children and youth (HCY) and non-homeless children and youth (non-HCY).

Attendance	
The average attendance rate for HCY	91.13
The average attendance rate for non-HCY	94.57

2.6

3.0 Completing Section II. Activities and Services

3.1 Select the checkbox if the LEA received McKinney-Vento grant funds in the 2021-2022 school year. Leave this box empty if the LEA did not receive grant funds.

II. ACTIVITIES AND SERVICES

Identify each of the educational and school-related activities listed below that have been provided to homeless students in the district. Only McKinney-Vento grant recipients must rank the most effective use of McKinney-Vento funds.

☐ LEA received the McKinney-Vento grant   3.1

3.2 If the LEA had homeless children and/or youth (see 1.7 above), indicate which education support services were provided using the **Yes** and **No** dropdown options.

	3.2 Yes/No	Ranking 3.3
Tutoring or other instructional support	⌄	⌄
Expedited evaluations	⌄	⌄
Staff professional development and awareness	⌄	⌄
Referrals for medical, dental, and other health services	⌄	⌄
Transportation	⌄	⌄
Early childhood programs	⌄	⌄
Assistance with participation in school programs	⌄	⌄
Before-school, after-school, mentoring, and summer programs	⌄	⌄
Obtaining or transferring records necessary for enrollment	⌄	⌄
Parent education related to rights and resources for children	⌄	⌄
Coordination between schools and agencies	⌄	⌄
Counseling	⌄	⌄
Addressing needs related to domestic violence	⌄	⌄
Clothing to meet a school requirement	⌄	⌄
School supplies	⌄	⌄
Referral to other programs and services	⌄	⌄
Emergency assistance related to school attendance	⌄	⌄
Other (please specify)	⌄	⌄
Other (please specify)	⌄	⌄

3.3 **LEAs that did not receive a McKinney-Vento grant do not need to complete the ranking column**. If the LEA received a McKinney-Vento grant (see 3.1 above), rank the effectiveness of each education support service provided. The most effective service should be denoted by the number **1**. All **Yes** items (see 3.2 above) should be ranked in descending order of effectiveness, while all **No** items should be ranked **N/A**.

3.4 Provide a brief description of the educational and school-related activities associated with the highest-ranked service, including the amount of expenditures.

Please provide a brief narrative on how McKinney-Vento funds were used for the activity ranked #1 above.

3.4

3.5   Provide the number of HCY who attended class within one school day of enrollment.

		Number	Percent (%)
Number of HCY who attended class within one school day of enrollment	3.5		
HCY who received transportation to the school of origin outside of the normal transportation provided to the school of residence (defined by the McKinney-Vento Act)	3.6		
HCY students grades 6-12 who were NOT provided with assistance in preparing for and/or applying to postsecondary education and/or career opportunities	3.7		
HCY in grade 12 who submitted the Free Application for Federal Student Aid (FAFSA)	3.8		

3.6   Provide the number of HCY who received transportation to the school of origin outside the normal transportation provided to the school of residence (defined by the McKinney-Vento Act). The percentage will auto-populate.

3.7   Provide the number of grade 6-12 HCY who were NOT provided with assistance in preparing for and/or applying for postsecondary education and/or career opportunities. The percentage will auto-populate.

3.8   Provide the number of grade 12 HCY who submitted the Free Application for Federal Student Aid (FAFSA). The percentage will auto-populate.

3.9   Indicate barriers to the enrollment and success of homeless students that were experienced by your LEA by selecting **Yes** or **No** for each barrier. If **Yes** is selected for **Other Barriers**, please specify in the space provided.

Indicate barriers to the enrollment and success of homeless students experienced by the LEA. Check all that apply.		
		Yes/No
Eligibility for Homeless Services		
School Selection		
Transportation		
School Records	3.9	
Immunizations		
Other Medical Records		
Other Barriers(Optional)		

If you checked "Other Barriers" above, please specify below.

4.0 Completing Section III. Awareness

4.1   All LEAs must complete this section.

4.2   Provide the number of HCY whose parents or guardians required local liaison assistance or intervention to settle a disagreement regarding McKinney-Vento rights and/or services.

III. AWARENESS		
Number of HCY whose parents or guardians required local liaison assistance or intervention to settle a disagreement regarding McKinney-Vento rights and/or services		4.2
Number of schools in the LEA displayed McKinney-Vento posters		4.3
Number of community locations where McKinney-Vento posters and/or informational materials were disseminated and displayed		4.4

4.3   Provide the number of schools in the LEA that displayed McKinney-Vento posters.

4.4   Provide the number of community locations where McKinney-Vento posters and/or informational materials where disseminated or displayed.

5.0 Completing Section IV. Discipline

5.1   Discipline data are pre-populated from data submitted by LEAs in accordance with the GaDOE reporting requirements and cannot be changed. This information will not be reported in LEAs with fewer than 15 HCY.

5.2   **PRE-POPULATED DATA:** The number and percentage of HCY and non-HCY who received Tier 3 Student Support Team services.

IV. DISCIPLINE

Note: The information below will not be reported in LEAs with less than 10 HCY.

	Number	Percent (%)
HCY who received Tier 3 Student Support Team (SST) services	601	21.06
Non-HCY who received Tier 3 SST services	10294	19.33
HCY who received in-school suspension	139	4.87
Non-HCY who received in-school suspension	1821	3.42
HCY who received out-of-school suspension	454	15.91
Non-HCY who received out-of-school suspension	5735	10.77
HCY who were expelled	7	0.24
Non-HCY who were expelled	81	0.15

5.3   **PRE-POPULATED DATA:** The number and percentage of HCY and non-HCY who received in-school suspension.

5.4   **PRE-POPULATED DATA:** The number and percentage of HCY and non-HCY who received out- of-school suspension.

5.5   **PRE-POPULATED DATA:** The number and percentage of HCY and non-HCY who were expelled.

6.0 Completing Section V. Data for Calculations

6.1   **Section V. Data for Calculations** provides the data used to calculate the formulas contained within the survey. This section is provided for informational purposes only. These data have been pre-populated from data submitted by LEAs in accordance with GaDOE state reporting requirements and cannot be changed.

6.2   **PRE-POPULATED DATA:** The total number of HCY and non-HCY students.

V. DATA FOR CALCULATIONS

Note: The fields below provide the data required to calculate values throughout this survey. They are provided here for informational purposes only.

Total number of HCY students	2853	6.2	Total number of non-HCY students	53232	6.2
Total number HCY in grade 12	149	6.3	Total number of non-HCY in grade 12	2267	6.3
Total number of LEA schools		6.4			
Total number of HCY in grades 3-12	2159	6.5			
Total number of HCY students in grades 6-12	1329				

6.3   **PRE-POPULATED DATA:** The total number of HCY and non-HCY grade 12 students.

6.4   **PRE-POPULATED DATA:** The total number of schools within the LEA.

6.5   **PRE-POPULATED DATA:** The total number of HCY in grades 3-12 and grades 6-12.

7.0 Availability of Academic Data Page

7.1   All data within the **Academic Data** page are auto-populated based on data submitted by LEAs in accordance with the GaDOE state reporting requirements and cannot be changed. These data are not reported in LEAs with fewer than 15 HCY.

7.2   **PRE-POPULATED DATA (to be populated once data are available):** The total number and percentage of HCY who took the Georgia Milestones mathematics assessments.

I. ACADEMICS

Note: This information will not be reported in LEAs with less than 10 HCY.

	Number	Percent (%)
HCY who took the Georgia Milestones mathematics assessments (end-of-grade tests for grades 3-8 and end-of-course tests for Coordinate Algebra and Analytic Geometry)	7.2	7.2
HCY who took the Georgia Milestones language arts assessments (end-of-grade tests for grades 3-8 and end-of-course tests for Ninth Grade Literature and Composition and American Literature and Composition)	7.3	7.3
HCY who met or exceeded state proficiency rates on the Georgia Milestones mathematics assessments	7.4	7.4
HCY who met or exceeded state proficiency rates on the Georgia Milestones language arts assessments	7.5	7.5
HCY promoted to the next grade level at the end of the school year (excluding summer school)	7.6	7.6
Non-HCY promoted to the next grade level at the end of the school year (excluding summer school)		
HCY who graduated at the end of the school year (excluding summer school)	7.7	7.7
Non-HCY who graduated at the end of the school year (excluding summer school)		

7.3   **PRE-POPULATED DATA (to be populated once data are available):** The total number and percentage of HCY who took the Georgia Milestones language arts assessments.

7.4   **PRE-POPULATED DATA (to be populated once data are available):** The total number and percentage of HCY who met or exceeded state proficiency rates on the Georgia Milestones mathematics assessments.

7.5   **PRE-POPULATED DATA (to be populated once data are available):** The total number and percentage of HCY who met or exceeded state proficiency rates on the Georgia Milestones language arts assessments.

7.6   **PRE-POPULATED DATA (to be populated once data are available):** The total number and percentage of HCY and non-HCY who were promoted to the next grade level at the end of the school year (excluding summer school).

7.7   **PRE-POPULATED DATA (to be populated once data are available):** The total number and percentage of HCY and non-HCY who graduated at the end of the school year (excluding summer school).

7.8   **PRE-POPULATED DATA (to be populated once data are available):** The total number of HCY students taking mathematics and language arts assessments.

II. DATA FOR CALCULATIONS

Total number of HCY students taking mathematics assessments		**7.8**
Total number of HCY students taking language arts assessments		
Total number HCY in grade 12	149	**7.10**
Total number of HCY in grades 3-12	2159	**7.11**

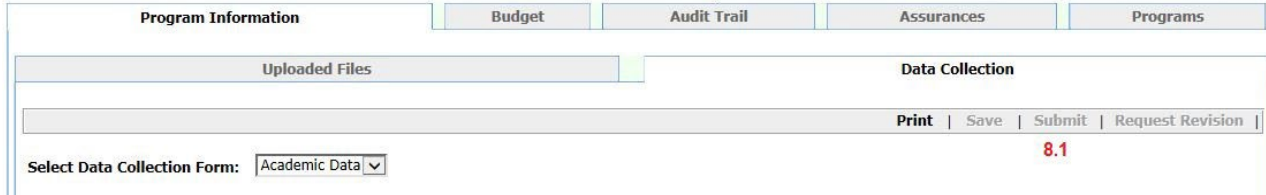|		
Total number of HCY students	2853	**7.9**
Total number of non-HCY students	53232	
Total number of non-HCY in grade 12	2267	**7.10**

7.9   **PRE-POPULATED DATA (to be populated once data are available):** The total number of HCY and non-HCY students.

7.10   **PRE-POPULATED DATA (to be populated once data are available):** The total number of HCY and non-HCY students in grade 12.

7.11   **PRE-POPULATED DATA (to be populated once data are available):** The total number of HCY students in grades 3-12.

8.0 Submitting the Survey

8.1   Once all required data have been provided, the survey completer must click **Submit** in order to send the survey to the LEA superintendent for approval. (*Note*: The **Request Revision** function is deactivated for the survey completer and is only available within the superintendent role.)

8.2   The LEA superintendent will either approve the survey by clicking **Submit** or will send the survey back to the survey completed by clicking **Request Revision**. If revisions are requested, the completer must resubmit the survey to the superintendent. Once the superintendent selects **Submit**, the LEA's survey has been officially completed.