Georgia Department of Education (GaDOE)

Title I, Part C – Education of Migratory Children

**Local Identification and Recruitment (ID&R) Plan**

School District: *Enter your school district here* School Year: *2024-2025*

*All school districts in Georgia follow the state and regional GaDOE MEP ID&R plan as outlined in the Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook. The plan below describes how the school district will implement ID&R requirements aligned to the state and regional ID&R plans.*

**I. ID&R Planning and Implementation**

1. How often will the MEP contact meet with local ID&R staff (recruiters and supplemental service providers or SSPs) to monitor the implementation of this ID&R plan (minimum of once a semester and summer)?

*Enter your answer here*

1. Describe how the district will manage and coordinate year-round recruitment efforts for enrolled students, out-of-school youth (OSY), and preschool-aged children, including during the regular school year and summer. Explain how staff schedules will be flexible during peak periods of agricultural activity and visits to seasonal and temporary work sites such as farms, packing sheds, and meat processing plants (e.g., poultry, beef, or lumber mills). Include a narrative outlining the use of the ID&R Activities checklist to ensure that all ID&R activities occur at the appropriate times and are documented as required.

*Enter your answer here*

1. How will the district coordinate with regional and state MEP staff for identifying and contacting potentially eligible migratory families, targeting enrollees and non-enrollees (ages 0 to 21), and ensure COEs are completed as needed (within two days)?

*Enter your answer here*

1. How will the district contact currently eligible migratory children and youth to determine if new qualifying moves have occurred and ensure COEs are completed as needed?

*Enter your answer here*

1. How will the district ensure that the occupational survey, completed by all students during new student registration and back-to-school registration, is gathered, reviewed, and prioritized for further follow-up to identify potential migratory children and youth? Ensure that MEP's contact or a designated individual will review to confirm that the form in use is the most recently updated version. Additionally, describe how local school staff will be trained on this process.

*Enter your answer here*

1. How will the district coordinate with other agencies, organizations, and/or gather resources to build a recruitment network to identify potentially eligible migratory participants?

*Enter your answer here*

**II. School District/Local Agricultural Information**

1. How will the district create and/or maintain a current local agricultural or employment locations map containing profiles of employers, if applicable, agricultural activities, crops and/or growing seasons in your area? Please explain how this information will be updated during the year (each semester minimum).

*Enter your answer here*

1. How will the district create and or maintain a local residential map that includes the areas/neighborhoods and labor camps/apartment complexes where migratory families may reside? Please explain how this information will be updated during the year (each semester minimum).

*Enter your answer here*

1. What is the district’s plan for contacting employers within its boundaries regarding hiring practices, crops, and growing seasons in order to identify potentially new eligible migratory families?

*Enter your answer here*

1. The district’s list of agricultural activities, local agricultural map, residential map, and list of employers must be readily available to be shared with the GaDOE MEP staff throughout the current school year when requested and/or needed. Where will this information be stored in the district? (Please ensure to keep all this information current and on file).

*Enter your answer here*

***DISCLAIMER***

***The Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook is the primary source of information for all aspects of ID&R.***

**Reminders**

* All quality control procedures must follow the *Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook* quality control descriptors. Please visit: <http://www.gadoe.org/School-Improvement/Federal-Programs/Pages/publications.aspx> and click on the *Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook* link.
* You may use the Georgia MEP State Agricultural Activities map as a starting point when creating your local agricultural map: <http://www.gadoe.org/School-Improvement/Federal-Programs/Pages/Identification-and-Recruitment.aspx>
* Remember that your local agricultural map must include information unique to your area and compliment the Georgia MEP State agricultural map with information not currently identified/found in it.

**Agreement**

[ ]  I agree that all the information provided in this ID&R Plan is true and up-to-date to the best of my knowledge and will be readily available for the Georgia MEP staff for use, research, resources, and or monitoring purposes throughout the current school year.

Created by: *Enter name here* Submitted by: *Enter name here* Date created: *Enter name here*