

FY24 Title I Indicator 6 CFM Document

LEA:

Date:

District's Professional Qualifications:
Certification Waived For:
Minimum Qualifications Required:

LEA Directions: The LEA will provide supporting documentation for Indicator 6 according to the directions listed below. Use the bulleted items in the left column for possible documentation. Please collaborate with appropriate district personnel to gather your documentation.

- Indicator 6.1 – Provide documentation to show that each staff member listed in *Section 1: Professional Qualifications* has met state certification or LEA's Professional Qualifications and provide documentation that the **20-Day Notification** has been sent to parents within the required time frame if applicable.
- Indicator 6.2 – Provide documentation for the communication of the **“Right to Know” Notifications** to parents.
- Indicator 6.3 – Provide documentation for staff members listed in *Section 2: In-Field Data Verification – Teachers*, to show correct use of Charter Waiver Codes and data validation for AP/IB and disputations.

Documents Requested:

6.1 Twenty Day Notifications for any teachers listed on this sheet that did not meet State Certification requirements or PQ. Teacher's name and grade level and/or subject should be on the notification.

6.2 Right to Know Notifications from the LEA and schools with EXACT language of the Law and month/day/year on notifications.

Boxes 6.1 to 6.3 with N/A or Met will not require documentation.

Indicator Requests / Possible Documentation	Cert ID	Educator's Name	School	Course	6.1 Meets Fed/State/LEA PQ	6.1 20 Day Needed/Provided	6.3 CHW Docs Present	Monitoring Notes
Section 1: Professional Qualifications and 20-Day Notifications								
Paraprofessionals								
<ul style="list-style-type: none"> • GaPSC Certificate • Clearance Certificate 				NA		NA	NA	
Teachers								
ES Teacher <ul style="list-style-type: none"> • Certificates • Transcripts • Class schedules 							NA	
MS Teacher <ul style="list-style-type: none"> • Certificates • Transcripts • Class schedules 							NA	

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HS Teacher <ul style="list-style-type: none"> • Certificates • Transcripts • Class schedules 							NA	
Charter/Alternative School Teacher <ul style="list-style-type: none"> • Certificates • Transcripts • Class schedules 							NA	
Gifted *Pulled Based on Student Coding <ul style="list-style-type: none"> • Certificates • Transcripts • Class schedules 							NA	
ESOL *Pulled Based on Student Coding <ul style="list-style-type: none"> • Certificates • Transcripts • Class schedules 							NA	
CTAE Teacher <ul style="list-style-type: none"> • Certificates • Transcripts • Class schedules 							NA	
SpEd General Curriculum *Pulled Based on Student Coding Certificates <ul style="list-style-type: none"> • SPED General Curriculum • Clearance Certificate 							NA	
SpEd Adapted Curriculum *Pulled Based on Student Coding Certificates <ul style="list-style-type: none"> • SPED Adapted Curriculum 							NA	

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<ul style="list-style-type: none"> Clearance Certificate 								
EIP Teachers <ul style="list-style-type: none"> GaPSC Certification Clearance Certificate 						N/A		
Section 2: Data Verification								
Data Validation CWC-101 Academic Major <ul style="list-style-type: none"> Transcript Degree 					NA	NA		
Data Validation CWC-102 Course Work (Minimum 21 semester hours/ 35 quarter hours at C or higher) <ul style="list-style-type: none"> Transcripts 					NA	NA		
Data Validation CWC-105 In-Field by CTAE Equivalent Requirements in Implementation Guide <ul style="list-style-type: none"> Proof of Experience, Transcripts Degree Apprenticeship Program CTAE Certification 					NA	NA		
Data Verification AP/IB (Gifted) <ul style="list-style-type: none"> Approved Content Area GaPSC Certification AND Gifted Endorsement OR Proof of 10 clock hours for "Characteristics for Gifted Students" AND AP/IB Training Certificate OR District Assurance AP/IB Training Completed 					NA	NA		

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<p>Data Verification In-Field Portal Disputation Assertion (Choose 1: Type 1 or Type 2)</p> <p>Type 1: GAA designation changes during the year</p> <ul style="list-style-type: none"> • Signed/dated statement that IEP has changed during the school year for a student to become GAA OR review of the student's IEP for date when student became GAA. • Class schedule • Teacher certificate • Student Record <p>Type 2: Single Certification teacher with single certification (BD (Behavior), LD (Learning), VI (Vision), DE (Deaf Ed.), PHD (Physical/Health)-all students' exceptionality must match the teacher's certification.</p> <ul style="list-style-type: none"> • Class schedule • Student Record • Student Class • Class Roster 					NA	NA		

Helpful Information:

- GaDOE Cross Functional Monitoring Indicators Document 2023-2024
- ESSA Professional Qualifications & In-Field Implementation Guide
- [GaDOE Professional Qualifications Website](#)
 - CFM Indicator 6 Fact Sheet
 - 20 Day Notification Documents
 - Right to Know Notification Documents
 - Technical Assistance Webinars
- [In-Field Portal](#)