

PCGenesis
Budget System
Create Final Budget

Gary Jenkins
Director of Personnel
Jasper Co. Charter System

Create Final Budget

Create Reports

Budget System

BUDGMENU

FKey

Master Menu

- 1** -- Create Budget SANDBOX
- 2** -- SANDBOX Update Menu
- 3** -- Create SANDBOX Reports and CSV External File for Budget Load
- 4** -- Recalculate Cycle Gross, State, Local, Other Salary, Annual Con
- 5** -- SANDBOX Special Functions Menu
- 20** -- SANDBOX File Reorganization

**Gross salary, ER shares,
ER contributions**

Create Final Budget

Budget Sandbox Report

REPORT ID: BUDCLR02
REPORT DATE: 10/27/2016

CREATE BUDGET SANDBOX REPORT

PAGE 1

Bud	Adv/Inhibit	New Yrs	Exp	Cert Lv	New Pay	Step	Tot Ann Sal	Prorated Ann Sal	Cycle Salary	Emp Wrk Days	Budget Category	
87354	BU7KHART, JA7EL			01	CLASSROOM TEACHERS						CERT	
S		11		T4	L1		43,376.00	43,376.00	3,614.67	190		
	Proc Type	Account					Pay Rate	Reg Hrs	Ovt Hrs	Reg Gross	Ovt Gross	Bud Flg
	S	16	100 0	1051	1000	11000	0100	1	000000	3,094.52		S
	S	16	100 0	2111	1000	11000	0100	1	000000	382.43		S
	S	16	100 0	1053	1000	11000	0100	1	000000	122.54		S
	S	16	100 0	2113	1000	11000	0100	1	000000	15.18		S
	D	16	100 0	1051	1000	11000	0100	1	000000			N
	D	16	100 0	2111	1000	11000	0100	1	000000	1.91		N
	D	16	100 0	2111	1000	11000	0100	1	000000	197.27		N
	D	16	100 0	1053	1000	11000	0100	1	000000	24.38		N
	D	16	100 0	2113	1000	11000	0100	1	000000	7.82		N
	D	16	100 0	9990	2400	19100	0100	1	000000	.97		N
	S	16	100 0	9990	2400	19100	0100	1	000000		29.17	N

Bud	Adv/Inhibit	New Yrs	Exp	Cert Lv	New Pay	Step	Tot Ann Sal	Prorated Ann Sal	Cycle Salary	Emp Wrk Days	Budget Category	
87362	HU7TLEY, CO7RINNE			01	CLASSROOM TEACHERS						CERT	
S		11		T5	L1		49,881.00	49,881.00	4,156.75	190		
	Proc Type	Account					Pay Rate	Reg Hrs	Ovt Hrs	Reg Gross	Ovt Gross	Bud Flg
	S	16	100 0	1011	1000	11000	0195	1	000000	4,156.75		S
	S	16	100 0	1013	1000	11000	0195	1	000000	147.50		L

Bud	Adv/Inhibit	New Yrs	Exp	Cert Lv	New Pay	Step	Tot Ann Sal	Prorated Ann Sal	Cycle Salary	Emp Wrk Days	Budget Category	
87374	AP3NTE, RE3D			01	CLASSROOM TEACHERS						CERT	
S	E=INHIBIT EXPERI	10		T4	7		42,113.00	42,113.00	3,509.42	190		
	Proc Type	Account					Pay Rate	Reg Hrs	Ovt Hrs	Reg Gross	Ovt Gross	Bud Flg
	S	16	404 0	2824	1000	11000	0108	1	000000	3,509.42		S
	S	16	404 0	2824	1000	11000	0108	1	000000	114.16		L

Create Final Budget

Gross Pay Distribution

REPORT ID: PAY20-GROS-BUDG
REPORT DATE: 11/03/2014

BUDGET GROSS PAY DISTRIBUTION

FOR 08/26/14

PAGE 1

										***** TOTALS *****			
YR	FND	F	PRGM	FNCT	OBJCT	FTY	B	ADDT'L	ACCOUNT DESCRIPTION	AMOUNT	OBJECT	FNCT	FUND
15	100	0	1011	1000	11000	3050	0	000000	KG TEACHERS STATE SALARIES	416,114.04	416,114.04		
15	100	0	1011	1000	11800	3050	0	000000	KG TEACHER ART MUSIC PE	22,266.24	22,266.24		
15	100	0	1011	1000	14000	3050	0	000000	KG TEACHER AIDE SALARIES	141,711.72	141,711.72		
15	100	0	1011	1000	16100	3050	0	000000	SALARY: TECHNOLOGY COORD	5,147.52	5,147.52		
15	100	0	1011	1000	17200	3050	0	000000	SALARIES: COUNSELOR	16,141.08	16,141.08		
15	100	0	1013	1000	11000	3050	0	000000	KG LOCAL TEACHER SALARIES	9,647.16	9,647.16		
15	100	0	1013	1000	11800	3050	0	000000	KG TEACHER ART MUSIC PE	330.00	330.00		
15	100	0	1013	1000	17200	3050	0	000000	SALARIES: COUNSELOR	366.72	366.72		

Create Final Budget

Gross Pay Distribution

REPORT ID: PAY20EMP-BUDG
REPORT DATE: 11/03/2014

BUDGET GROSS PAY DISTRIBUTION FOR 08/26/14

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LOC	EMP	NAME	AMOUNT	ACCOUNT
		*** TOTAL BY FUNCTION	105,793.56	**
		*** TOTAL BY PROGRAM	105,793.56	***
		*** TOTAL BY FUND/FISC	105,793.56	****
		*** TOTAL BY OBJECT		*
9030	89792	BR9SWELL, SU9DAY	10,008.48	15 602 0 9990 3100 18400 3050 0 000000
9030	89726	EL3AS, VA3CHN	12,761.16	15 602 0 9990 3100 18400 3050 0 000000
9030	88435	LB6TZ, LI6COLN	10,008.48	15 602 0 9990 3100 18400 3050 0 000000
9030	88377	M18TON, W18BURN	12,106.68	15 602 0 9990 3100 18400 3050 0 000000
9030	88908	MU5LIGAN, CL5VELAND	12,167.16	15 602 0 9990 3100 18400 3050 0 000000
9030	88431	UL2ICH, MU2	23,297.88	15 602 0 9990 3100 18400 3050 0 000000
9030	89837	VO4T, HA4LAN	11,912.52	15 602 0 9990 3100 18400 3050 0 000000
9030	88422	WE3THERS, LA3ERNE	6,459.96	15 602 0 9990 3100 18400 3050 0 000000
		*** TOTAL BY OBJECT	98,722.32	*
		*** TOTAL BY FUNCTION	98,722.32	**
		*** TOTAL BY PROGRAM	98,722.32	***
		*** TOTAL BY FUND/FISC	98,722.32	****
		*** TOTAL BY OBJECT		*
9030	88470	CA3DWELL, ER3OL	13,675.20	15 603 0 9990 3100 18400 0111 0 000000
9020	87915	CH6PA, MI6KEY	21,949.92	15 603 0 9990 3100 18400 0111 0 000000
9030	88641	KN8TSON, SH8NIKA	12,745.08	15 603 0 9990 3100 18400 0111 0 000000
9020	87586	QU7EN, LA7OMA	12,179.88	15 603 0 9990 3100 18400 0111 0 000000
9030	89527	ST2RKEY, CL2RISA	12,745.08	15 603 0 9990 3100 18400 0111 0 000000
		*** TOTAL BY OBJECT	73,295.16	*
		*** TOTAL BY FUNCTION	73,295.16	**
		*** TOTAL BY PROGRAM	73,295.16	***
		*** TOTAL BY FUND/FISC	73,295.16	****
		*** GRAND TOTAL	8,779,050.48	*****

Create Final Budget

Employer Benefit Distribution

REPORT ID: PAY20-BENE-BUDG		BUDGET EMPLOYER BENEFIT DISTRIBUTION						FOR 08/26/14		PAGE 1			
REPORT DATE: 11/03/2014													
YR FND F		22000 ***** 22000 ***** 21000 ***** 21000 *****											
PRGM FNCT	OBJCT	FCTY B	ADDT'L	SALARY GROSS	FICA OASDI+HI	EMPLOYER GROSS AMT	MED HI	EMPLOYER AMT	PENSION (OBJECT) TYPE	PENSION GROSS AMOUNT	C CHI AMT	N CHI AMT	(OBJECT) PEN EMPR SHR/EMPL
ACCOUNT DESCRIPTION													
15	100	0											
1011	1000	11000	3050 0 000000	416,114.04	380,277.36					416,114.04			
KC TEACHERS STATE SALARIES					29,089.44				TRS	54,719.16	68,040.00		
1011	1000	11800	3050 0 000000	22,266.24	19,806.84					22,266.24			
KC TEACHER ART MUSIC PE					1,515.00				TRS	2,928.00	5,670.00		
1011	1000	14000	3050 0 000000	141,711.72	128,749.92					141,711.72			
KC TEACHER AIDE SALARIES					9,849.24				TRS	18,634.80		50,080.80	
1011	1000	16100	3050 0 000000	5,147.52	4,890.48					5,147.52			
SALARY: TECHNOLOGY COORD					374.16				TRS	676.92		7,154.40	
1011	1000	17200	3050 0 000000	16,141.08	14,177.76					16,141.08			
SALARIES: COUNSELOR					1,084.68				TRS	2,122.56	3,779.64		
1013	1000	11000	3050 0 000000	9,647.16	8,632.92					9,647.16			
KC LOCAL TEACHER SALARIES					662.04				TRS	1,268.64			
1013	1000	11800	3050 0 000000	330.00	293.40					330.00			
KC TEACHER ART MUSIC PE					22.20				TRS	43.44			
1013	1000	17200	3050 0 000000	366.72	322.08					366.72			
SALARIES: COUNSELOR					24.24				TRS	48.24			

Create Final Budget

Employer Benefit Distribution by EE

REPORT ID: PAYPR103-BUDG
 REPORT DATE: 11/03/2014

BUDGET EMPLOYER BENEFIT DISTRIBUTION BY EMPLOYEE FOR 08/26/14

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EMP. #	EMPLOYEE NAME	SALARY GROSS	22000 ***** 22000 *****		PENSION (OBJECT) TYPE	PENSION GROSS AMOUNT	C GHI AMT	N GHI AMT	***** (OBJECT) PEN EMPL SHR/EMPL
			OASDI GROSS OASDI AMT	HI GROSS HI AMT					
ADZER, TA2 88127		13,827.96	13,827.96 857.28	13,827.96 200.52	TRS	13,827.96 1,818.36			
AD3M, SA3 89094		56,357.04	48,155.04 2,985.60	48,155.04 698.28	TRS	56,357.04 7,410.96	11,340.00		
AL2NZO, BF2EN 87223		32,466.12	26,058.60 1,615.68	26,058.60 377.88	TRS	32,466.12 4,269.24	11,340.00		
AR2CON, AL2SA 89823		9,837.12	9,837.12 609.96	9,837.12 142.68					
AR4IS, RE4NALDO 89253		16,959.96	16,959.96 1,051.56	16,959.96 245.88	TRS	16,959.96 2,230.20			
AR9STEAD, TA9HINA 88944		60,669.12	59,127.36 3,665.88	59,127.36 857.40	TRS	60,669.12 7,977.96			
ASSCRAFT, JASIKA 89068		36,499.92	35,002.68 2,170.20	35,002.68 507.48	TRS	36,499.92 4,799.76			
ASSEW, DASTON 87468		51,377.04	48,087.84 2,981.40	48,087.84 697.32	TRS	51,377.04 6,756.12	11,340.00		

Create Final Budget

Distribution of Benefits

REPORT ID: PAYDR102-BUDG
 REPORT DATE: 06/18/2014 14:30

BUDGET Distribution of Benefits
 Detail Items by Account for Period 06/17/2014

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Emprn	Name	Yr	Fnd	F	Prgrn	Funct	Objct	Fcty	B	Addt'l	Ded	Cd	Ded Company	Amount
Account Total														3,982.08
88732	WH5TT, GR5HAM	14	606	0	9990	3100	19100	0199	0	000000	1		06	1,287.36
88732	WH5TT, GR5HAM	14	606	0	9990	3100	19100	0199	0	000000	8			913.20
88732	WH5TT, GR5HAM	14	606	0	9990	3100	19100	0199	0	000000	12			83.64
Account Total														2,284.20
88586	ED7CONDSON, LA7OMA	14	607	0	9990	3100	18400	0103	0	000000	1		06	514.56
88586	ED7CONDSON, LA7OMA	14	607	0	9990	3100	18400	0103	0	000000	8			913.20
88586	ED7CONDSON, LA7OMA	14	607	0	9990	3100	18400	0103	0	000000	12			33.48
89560	BA9NEY, SI9AS	14	607	0	9990	3100	18400	0103	0	000000	1		06	622.92
89560	BA9NEY, SI9AS	14	607	0	9990	3100	18400	0103	0	000000	8			913.20
89560	BA9NEY, SI9AS	14	607	0	9990	3100	18400	0103	0	000000	12			40.44
89988	ST5VALL, HI6DI	14	607	0	9990	3100	18400	0103	0	000000	1		06	379.68
89988	ST5VALL, HI6DI	14	607	0	9990	3100	18400	0103	0	000000	8			913.20
Account Total														4,330.68
88229	UP4CN, EL4SEO	14	607	0	9990	3100	19100	0103	0	000000	1		06	1,124.04
88229	UP4CN, EL4SEO	14	607	0	9990	3100	19100	0103	0	000000	12			73.08
Account Total														1,197.12
87954	HI7ALGO, AL7ERTA	14	608	0	9990	3100	18400	0109	0	000000	1		06	564.24
87954	HI7ALGO, AL7ERTA	14	608	0	9990	3100	18400	0109	0	000000	8			913.20
87954	HI7ALGO, AL7ERTA	14	608	0	9990	3100	18400	0109	0	000000	12			36.72
89306	LE7ESQUE, TH7D	14	608	0	9990	3100	18400	0109	0	000000	1		06	681.36
89306	LE7ESQUE, TH7D	14	608	0	9990	3100	18400	0109	0	000000	8			913.20
89306	LE7ESQUE, TH7D	14	608	0	9990	3100	18400	0109	0	000000	12			44.28
89311	SI2K, TO2A	14	608	0	9990	3100	18400	0109	0	000000	1		06	512.16
89311	SI2K, TO2A	14	608	0	9990	3100	18400	0109	0	000000	8			913.20
89311	SI2K, TO2A	14	608	0	9990	3100	18400	0109	0	000000	12			33.24

Create Final Budget

Employer Deduction Contribution

REPORT ID: PAYDR100-BUDG
 REPORT DATE: 06/18/2014

BUDGET EMPLOYER DEDUCTION CONTRIBUTION REPORT
 BY ACCOUNT FOR 06/17/14

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ANNUITY CO. #: 06 VANGUARD FIDUCIARY TRUST CO
 VENDOR #: 1581 VENDOR 001581

CONTRIBUTION TYPE: 2

1 = FIXED AMOUNT
 2 = % OF ANNUITY GROSS
 3 = % OF EMPLOYEE CONTRIBUTION
 4 = % OF ANNUITY GROSS, W/ MAX

EMPLOYER OBJECT: 29000

EMPLOYER BLNC: 0421

YR	FND	F	FRGM	FNCT	OBJCT	FCY	B	ADD'L	ACCOUNT DESCRIPTION	EMPLOYER CONTRIBUTION AMOUNT
14	604	0	9990	3100	19000	8010	0	000000	SCHOOL NUTR DIRECTOR SAL	2,544.52
FUND TOTAL 14-604-0										2,544.52
14	605	0	9990	3100	18400	0198	0	000000	DCHS LR WORKERS SALARY	2,874.60
14	605	0	9990	3100	19100	0198	0	000000	DCHS LR MGR SALARY	1,287.36
14	605	0	9990	3100	19110	0198	0	000000	DCHS LR ASST MANAGER SALARY	736.92
FUND TOTAL 14-605-0										4,898.88
14	606	0	9990	3100	18400	0199	0	000000	EMES LR WORKERS SALARY	1,166.64
14	606	0	9990	3100	19100	0199	0	000000	EMES LR MGR SALARY	1,287.36
FUND TOTAL 14-606-0										2,454.00
14	607	0	9990	3100	18400	0103	0	000000	WES LR WORKERS SALARY	1,517.16
14	607	0	9990	3100	19100	0103	0	000000	WES LR MGR SALARY	1,124.04
FUND TOTAL 14-607-0										2,641.20
14	608	0	9990	3100	18400	0109	0	000000	DCMS LR WORKERS SALARY	2,439.12
14	608	0	9990	3100	19100	0109	0	000000	DCMS LR MGR SALARY	1,287.36
FUND TOTAL 14-608-0										3,726.48
14	609	0	9990	3100	18400	0111	0	000000	RVES LR SALARIES	1,148.88
14	609	0	9990	3100	19100	0111	0	000000	RVES LR MGR SALARY	1,154.52
FUND TOTAL 14-609-0										2,303.40

Create Final Budget

Employer Deduction Contribution

REPORT ID: PAYDR101-BUDG
REPORT DATE: 06/18/2014

BUDGET EMPLOYER DEDUCTION CONTRIBUTION REPORT
BY EMPLOYEE FOR 06/17/14

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DEDUCTION #: 08 STATE HEALTH -NON CERT
VENDOR #: 0011 GHI-NON-CERT

CONTRIBUTION TYPE: 1

1 = FIXED AMOUNT
2 = % OF PROC TYPE GROSS
3 = % OF EMPLOYEE CONTRIBUTION

EMPLOYER OBJECT: 21000

EMPLOYER BLNC: 0421

EMP. #	NAME	EMPLOYER CONTRIBUTION AMOUNT	SOC. SEC. NO.
88657	RE8VES, OLSIE	913.20	999-08-8657
89533	RO4LEY, CA4LO	913.20	999-08-9533
88901	RO4Y, DA4IAN	913.20	999-08-8901
89372	RO6INETTE, MYSES	913.20	999-08-9372
89267	RO6ERT, MEGANIA	1,826.40	999-08-9267
89295	SA2TERFIELD, RO2AL	913.20	999-08-9295
88618	SA7DANA, RA7LENE	913.20	999-08-8618
88271	SC2REIBER, MO2N	913.20	999-08-8271
88347	SC6LES, CE6ILLE	913.20	999-08-8347
89194	SC7OGGINS, CH7EKO	913.20	999-08-9194
88458	SC7UMACHER, RO7	913.20	999-08-8458
89311	SI2K, TO2A	913.20	999-08-9311
88933	SI4SON, SH4LA	1,826.40	999-08-8933
89507	SK6LTON, BR6TTANEY	913.20	999-08-9507
89101	SL4DGE, AU4USTUS	913.20	999-08-9101
87372	SM5LLS, MYSES	1,826.40	999-08-7372
89367	ST2EN, DE2ERA	913.20	999-08-9367
88167	ST2EN, WI2TON	913.20	999-08-8167
89988	ST5VALL, HI5DI	913.20	999-08-9988
89011	ST6NFIELD, BR6DLY	913.20	999-08-9011
87811	ST6NFIELD, YE6ENA	913.20	999-08-7811
88012	TA5, BE5E	913.20	999-08-8012
89542	TH3RP, ED3IS	913.20	999-08-9542
88695	VE2NON, FA2IMAH	913.20	999-08-8695
89837	VO4T, HA4LAN	1,826.40	999-08-9837
87846	WA3DROP, VA3CE	913.20	999-08-7846
89269	WA4GONER, MI4AELA	913.20	999-08-9269
88696	WA9DRON, CASMEN	1,826.40	999-08-8696
DEDUCTION TOTAL CONTRIBUTION AMOUNT		200,903.11	

Create Final Budget

Recalculate Totals

FKey	Budget System	BUDGMENU
-----	Master Menu	
1	-- Create Budget SANDBOX	
2	-- SANDBOX Update Menu	
3	-- Create SANDBOX Reports and CSV External File for Budget Load	
4	-- Recalculate Cycle Gross, State, Local, Other Salary, Annual Contract	
5	-- SANDBOX Special Functions Menu	
20	-- SANDBOX File Reorganization	

**Cycle Gross, State,
Local, Other, Contract**

Create Final Budget

Complete!

- When satisfied with reports
- Update gross data in Excel
 - F5, F2, F2, F11
- Load budget into FAR
 - F1, F1, F4
- Import into payroll
 - F2, F13, F8, F2

Playing in the Sandbox

Live Demonstration



Gross Data, Budget Flag, Salary Schedule

<http://www.gadoe.org/Technology-Services/PCGenesis/Pages/Budget-System-Operations-Guide.aspx>

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PCGenesis

Financial Accounting and Reporting System Operations Guide

Payroll System Operations Guide

Personnel System Operations Guide

Certified/Classified Personnel Information (CPI) System Operations Guide

Budget System Operations Guide

LUAS Manual

Technical System Operations Guide

Release Information

Budget System Operations Guide

- Section A: Create Budget SANDBOX
- Section B: Update Budget SANDBOX
- Section C: Create SANDBOX Reports and CSV External File for Budget Load
- Section D: SANDBOX Special Functions
 - Budget User Defined Salary Schedule.csv Template
 - Budget Local CPI Salary Schedule.csv Template
- Section E: Recalculate Budget Cycle Gross, Salaries and Annual Contract Amount

Overview & Setup

<http://www.gadoe.org/Technology-Services/PCGenesis/Documents/GASBO%202016%20New%20Budget%20Process.pdf>

PCGenesis Training New PCGenesis Budget System

GASBO

Augusta, GA

November 9, 2016

