# Red Fez User Guide



Richard Woods, Georgia's School Superintendent "Educating Georgia's Future"

## **Red Fez Overview**

This guide will illustrate how to use the Red Fez application. The Red Fez application enables teachers to monitor and properly reward students involved in the Red Fez Reading Club.

The primary purpose of the Red Fez Reading Club is to improve early reading skills by encouraging reading among children, their families, friends and neighbors. And, as an incentive, children can earn one ticket for each book they read, up to 10 tickets to the annual Shriners Circus.

b The Red Fez application is only available to elementary school teachers.

### **Accessing Red Fez**

- 1. Log on to your Student Information System (SIS).
- Select the Statewide Longitudinal Data System (SLDS) link. The SLDS window is displayed.

SLDS Red Fez Logout		
Quick Links: TeacherDashboard		
Period: ALL		View Report
I4 4 1 of 1 ▷ ▷I    ↓ Find   Ne	xt 🖳 • 🤅	al )
Welcome Pennington , Carlo R - Kearny Elementary - Dundee Distric	ct	<u>About</u> Wednesday, February 22, 201
My Schedule 2016-2017 Active 2016-2017 Inactive	2015-2016	Attendance Tracker
2016-2017 Active Schedule	Students Enrolled	Attendance 2015 - 2016
Year Long		Zero Absences 6 to 10 Absences > 10 Absences
23. English Language Arts - 23.00 Language Arts, General, Elementary (K-5)	34	1 to 5 Absences
Language Arts/Grade 5 - Section 117 (23.0060001)	15	
P Reading/Grade 5 - Section 117 (23.0017000)	15	Classroom - 16% 37% 32% 16%
Reading/Grade 5 - Section 217 (23.1017000)	4	Kearny Elementary - 10% 38% 28% 24%
27 Mathematics 27.01 Mathematics General Elementary K-5	10	Dundee District - 8% 41% 27% 24%
Mathematics/Grade 5 - Section 117 (27.0160000)	15	State - 13% 43% 24% 20%
Mathematics/Grade 5 - Section 317 (27.1160000)	4	0 20 40 60 80 100
41. Science, Elementary (K-5) - 41.01 Science, Elementary K-6	19	% of Students by Category
Science/Grade 5 - Section 117 (41.0160000)	15	

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3. Click on the Red Fez link **Red Fez** from the menu.

SLDS Red F	ez Logout							<u>, 1.</u>	
seorgia hriners RE	D FEZ Readin	g Clu	b				Comm In Scho Georgia	nunities ools	
	It's easy to help y the Yaarab Shrin What you need t • Enroll your students in • Track the number of be	/our stud e Circus a o do: the program poks they rea	ents enroll in th & Fair at Jim R. M d	e Red Fez liller Park	Reading Clu in Marietta	ıb so t	hey can ear	n ticke	ts to
	Course Name: Rea	ding/Grade 1 -	23.1012000 🔹						
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	Cynthia		Freeman		0		0		View Tickets
	Adam		Benton		0		0		View Tickets
	Brandon		Tompkins		0		0		View Tickets

## **Using Red Fez**

Use the dropdown menu and select a course beside Course Name.

SLDS	Red Fez	Logout	الم الم الم الم		<u> </u>					u - ha	
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		What you ne	ed to do:								
		• Enroll your stude	ents in the program	12							
		• Track the numbe	er of books they rea	ad							
		• Print their circus tickets									
		Course Name:	Reading/Grade 1 - Reading/Grade 1	- 23.1012000 - 23.1012000	•						
		Save changes	Reading/Grade 2	- 23.1013000							
		First Name	Reading/Grade 4	- 23.1016000	_	T	# Books	Ŧ	# Tickets	Ŧ	
		Cynthia	Reading/Grade K	- 23.1011000			0		0		View Tickets
		Adam		Benton			0		0		View Tickets
		Brandon		Tompkins			0		0		View Tickets

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Use the Up/Down arrows 🚺 to increase/decrease the number of books read by the student.

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eorgia hriners R	ED FEZ Readin	g Club		Commu In Scho Georgia	unities ols					
	lt's easy to help y the Yaarab Shrin	/our students enroll in th e Circus & Fair at Jim R. M	e Red Fez Reading Clu liller Park in Marietta	ub so they can earn a.	tickets to					
	What you need t	What you need to do:								
	• Enroll your students in	the program								
	• Track the number of b	ooks they read								
	• Print their circus ticket	S								
	Course Name: Rea	ding/Grade 5 - 23.1017000 🔹								
	Save changes S Canc	el changes								
	First Name	T Last Name	🔻 # Books	¥ Tickets	T					
	Cynthia	Freeman	0	• O	View Tickets					
	Adam	Benton	0	0	View Tickets					
	Brandon	Tompkins	0	0	View Tickets					

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#### **Red Fez User Guide**

Click on the **Save Changes** button **Save changes** to record your entry. The number of books you entered will update. The number of tickets will **automatically** update. Use the **Cancel changes** button **Cancel changes** to undo an entry in the **#Books** column.

**(**) You can only cancel changes that have <u>not</u> been saved.

Georgia shriners	RED	FEZ Read	ding Clul	b				Comm In Scho Georgia	nunities pols
		It's easy to he the Yaarab Si What you nee • Enroll your studer • Track the number • Print their circus	elp your stud hrine Circus & ed to do: nts in the program r of books they read tickets	ents enroll in th & Fair at Jim R. M	e Red Fez liller Park	Reading Cl in Mariett	ub so t a.	hey can ear	n tickets to
		Save changes	Cancel changes						
		First Name	T	Last Name	T	# Books	T	# Tickets	T
		Cynthia		Freeman		6		6	View Tickets
		Adam		Benton		0		0	View Tickets

Click on the **View Tickets** button **View Tickets** to view the tickets. Use the **Print** button **Print** to print the tickets.



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