Red Fez
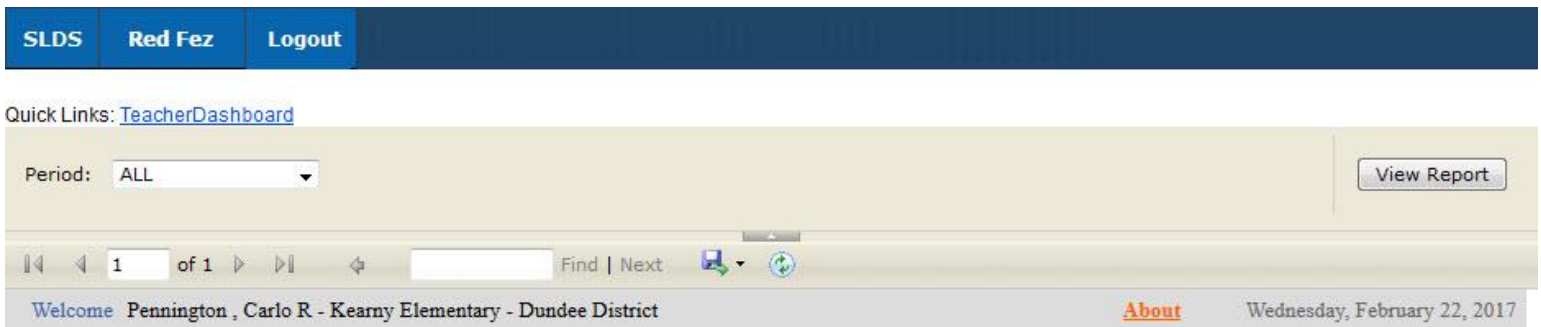# User Guide

Red Fez Overview

This guide will illustrate how to use the Red Fez application. The Red Fez application enables teachers to monitor and properly reward students involved in the Red Fez Reading Club.

The primary purpose of the Red Fez Reading Club is to improve early reading skills by encouraging reading among children, their families, friends and neighbors. And, as an incentive, children can earn one ticket for each book they read, up to 10 tickets to the annual Shriners Circus.

ⓘ The Red Fez application is only available to elementary school teachers.

Accessing Red Fez

1. Log on to your Student Information System (SIS).
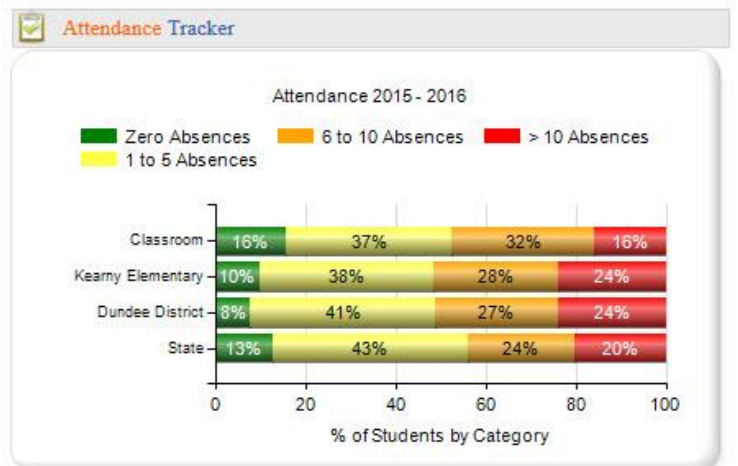2. Select the Statewide Longitudinal Data System **(SLDS)** link. The SLDS window is displayed.

3. Click on the Red Fez link **Red Fez** from the menu.

Using Red Fez

Use the dropdown menu and select a course beside **Course Name**.

Use the Up/Down arrows ⬍ to increase/decrease the number of books read by the student.
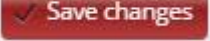
Click on the **Save Changes** button [✓ Save changes] to record your entry. The number of books you entered will update. The number of tickets will **automatically** update. Use the **Cancel changes** button [⊘ Cancel changes] to undo an entry in the **#Books** column.

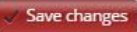ℹ️ You can only cancel changes that have <u>not</u> been saved.

Click on the **View Tickets** button [View Tickets] to view the tickets. Use the **Print** button [Print] to print the tickets.